

**MINUTES OF MEETING  
SANDRIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sandridge Community Development District held a Regular Meeting on May 14, 2021 at 10:00 a.m., at The Wood Development Company of Jacksonville, 414 Old Hard Road, Suite 502, Fleming Island, Florida 32003.

**Present were:**

Liam O'Reilly	Chair
Gregg Kern	Vice Chair
Rose Bock	Assistant Secretary

**Also present, were:**

Craig Wrathell	District Manager
Lauren Gentry (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Wrathell called the meeting to order at 10:05 a.m. Supervisors O'Reilly, Kern and Bock were present. Supervisors Taylor and Weatherly were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

Mr. Wrathell presented the following Requisitions:

- A. Ratification of Requisitions**
- I. Number 1: Sandridge Land Developers, LLC [\$286,642.59]**
  - II. Number 2: Taylor & White, Inc. [\$41,891.43]**
  - III. Number 3: Sandridge Land Developers, LLC [\$155,061.58]**
  - IV. Number 4: Jax Utilities Management, Inc. [\$293,691.00]**

- V. Number 5: Sandridge Land Developers, LLC [\$18,055.34]
  - VI. Number 6: Hopping Green & Sams, PA [\$7,440.00]
  - VII. Number 8: Jax Utilities Management, Inc. [\$550,456.03]
  - VIII. Number 9: Hopping Green & Sams [\$2,780.00]
  - IX. Number 10: Clay Electric Cooperative, Inc. [\$65,413.18]
  - X. Number 11: Taylor & White, Inc. [\$8,356.17]
  - XI. Number 12: Clay Electric Cooperative, Inc. [\$9,978.90]
  - XII. Number 13: Normandy Mitigation, LLC [\$237,250.00]
  - XIII. Number 14: Basham & Lucas Design Group, Inc. [\$9,900.00]
  - XIV. Number 15: Hopping Green & Sams [\$1,365.00]
  - XV. Number 16: Clay Electric Cooperative, Inc. [\$110,599.51]
  - XVI. Number 17: Ferguson Waterworks [\$144,959.00]
  - XVII. Number 18: American Precast Structures, LLC [\$113,480.00]
  - XVIII. Number 19: Taylor & White, Inc. [\$33,596.14]
  - XIX. Number 20: Conner Construction and Demolition [\$74,302.00]
  - XX. Number 22: Jax Utilities Management, Inc. [\$442,192.26]
  - XXI. Number 26: American Precast Structure, LLC [\$179,449.00]
- B. Approval of Requisitions**
- I. Number 21: Basham & Lucas Design Group, Inc. [\$13,100.00]
  - II. Number 23: Ferguson Waterworks [\$275,235.68]
  - III. Number 24: Hopping Green & Sams [\$180.00]
  - IV. Number 25: Taylor & White, Inc. [\$13,315.00]

**On MOTION by Mr. Kern and seconded by Mr. O'Reilly, with all in favor, the Consent Agenda Items, as listed were ratified and/or approved.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Taylor & White, Inc.,  
Work Authorization Number 4 for Public  
Facilities Report**

Mr. Wrathell presented the Taylor & White, Inc., Work Authorization Number 4 for Public Facilities Report.

**On MOTION by Mr. O'Reilly and seconded by Ms. Bock, with all in favor, the Taylor & White, Inc., Work Authorization Number 4 for Public Facilities Report, was approved.**

**FIFTH ORDER OF BUSINESS**

**Ratification of Acquisition of Work Product  
- Phase 1 Project**

Mr. Wrathell discussed the acquisition of work product related to the Phase 1 Project. Ms. Gentry stated that the items in the Acquisition Package were previously approved, in substantial form and just need to be ratified.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the acquisition of work product related to the Phase 1 Project, was ratified.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-11, Ratifying, Confirming, and Approving the Actions of the Chairman, Vice Chairman, Secretary, Assistant Secretaries, and All District Staff Regarding the Sale and Closing of the Sandridge Community Development District Special Assessment Revenue Bonds, Series 2021A-1 and Special Assessment Revenue Bonds, Series 2021A-2; Providing a Severability Clause; and Providing an Effective Date**

Mr. Wrathell presented Resolution 2021-11 and read the title. This Resolution ratified everything that was done to finalize the closing on the bonds. Ms. Gentry stated that this is the final administrative step related to the bond issuance.

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2021-11, Ratifying, Confirming, and Approving the Actions of the Chairman, Vice Chairman, Secretary, Assistant Secretaries, and All District Staff Regarding the Sale and Closing of the Sandridge Community Development District Special Assessment Revenue Bonds, Series 2021A-1 and Special Assessment Revenue Bonds, Series 2021A-2; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Ratification of County Agreements**

Mr. Wrathell presented the following Agreements:

- A. Uniform Method of Collection Tax Collector Agreement**
- B. Property Appraiser Interlocal Agreement**
- C. Property Appraiser Non-Disclosure Agreement for Information Exempt from Public Disclosure Under Chapter 119, Florida Statutes**

**On MOTION by Ms. Bock and seconded by Mr. O’Reilly, with all in favor, the Uniform Method of Collection Tax Collector Agreement, Property Appraiser Interlocal Agreement and Property Appraiser Non-Disclosure Agreement for Information Exempt from Public Disclosure Under Chapter 119, Florida Statutes, were ratified.**

**EIGHTH ORDER OF BUSINESS**

**Consideration of Response to Request for Qualifications (RFQ) for Engineering Services Related to Construction of Sandridge Road**

- A. Affidavit of Publication**

The affidavit of publication was included for informational purposes.

- B. RFQ Package**

The RFQ package was included for informational purposes.

Mr. Wrathell stated that this RFQ was primarily for Engineering Services related to widening Sandridge Road and other improvements.

- C. Respondent: England Thims & Miller, Inc.**
- D. Competitive Selection Criteria/Ranking**

**E. Award of Contract**

Mr. Wrathell stated that England Thims & Miller, Inc. (ETM) was the only respondent to the RFQ. ETM is highly-qualified for the scope of work. Ms. Gentry confirmed that, provided the Board is satisfied with the qualifications of ETM, the Board could rank them as the #1 respondent.

**On MOTION by Mr. O’Reilly and seconded by Ms. Bock, with all in favor, ranking England Thims & Miller, Inc., as the #1 ranked respondent and authorizing Staff to negotiate a Continuing Services Agreement and for the Chair to execute, was approved.**

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-12, Approving the Proposed Budget for Fiscal Year 2021/2022 and Setting a Public Hearing Thereon Pursuant to Florida Law and Providing for an Effective Date**

Mr. Wrathell presented Resolution 2021-12. He reviewed the proposed Fiscal Year 2022 budget, highlighting any line item increases, decreases, adjustments and new line items, compared to the Fiscal Year 2021 budget, and explained the reasons for any changes. He noted that assessments would be off-roll and reviewed the Amortization Tables, on Pages 4 through 6, which reflect when the bond payments are due.

The following change was made to the proposed Fiscal Year 2022 budget:

Pages 1 and 2, Far Right Column: Change “Adopted” to “Proposed”

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2021-12, Approving the Proposed Budget for Fiscal Year 2021/2022 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 13, 2021 at 10:00 a.m., at 2429 Sandridge Road, Green Cove Springs, Florida 32043, and Providing for an Effective Date, was adopted.**

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-13, Designating Dates, Times and Locations for**

**Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022 and providing for an Effective Date**

Mr. Wrathell presented Resolution 2021-13.

**On MOTION by Mr. O’Reilly and seconded by Ms. Bock, with all in favor, Resolution 2021-13, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022 and providing for an Effective Date, was adopted.**

**ELEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of March 31, 2021**

Mr. Wrathell presented the Unaudited Financial Statements as of March 31, 2021, which now included the bond related figures.

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the Unaudited Financial Statements as of March 31, 2021, were approved.**

**TWELFTH ORDER OF BUSINESS**

**Consideration of Minutes**

- A. January 25, 2021 Special Meeting**
- B. February 12, 2021 Special Meeting**

Mr. Wrathell presented the January 25, 2021 and February 12, 2021 Special Meeting Minutes. The following change was made to the February 12, 2021 Special Meeting Minutes:

Line 145: Change “Mike” to “Glynn”

**On MOTION by Ms. Bock and seconded by Mr. O’Reilly, with all in favor, the January 25, 2021, Meeting Minutes, as presented, and the February 12, 2021 Special Meeting Minutes, as amended, were approved.**

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Hopping Green & Sams, P.A.***

Ms. Gentry stated that several bills were passed during the recent legislative session; an update on those impacting CDDs would be provided at a future meeting.

**B. District Engineer: *Taylor & White, Inc.***

There was no report.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**I. 0 Registered Voters in District as of April 15, 2021**

- **NEXT MEETING DATE: June 11, 2021 at 10:00 A.M. (2429 Sandridge Road, Green Cove Springs, Florida 32043)**

- **QUORUM CHECK**

The next meeting will be held June 11, 2021 at 2429 Sandridge Road, Green Cove Springs, Florida 32043.

**FOURTEENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There being no Board Members' comments or requests, the next item followed.

**FIFTEENTH ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

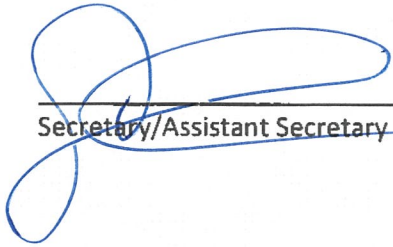
**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the meeting adjourned at 10:29 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair