

**MINUTES OF MEETING  
SANDRIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sandridge Community Development District a Regular Meeting on November 28, 2023, immediately following the adjournment of the Creekview CDD Meeting scheduled to commence at 2:00 p.m., at the Holiday Inn and Suites, 620 Wells Road, Orange Park, Florida 32073.

**Present at the meeting were:**

Gregg Kern (via telephone)	Chair
Joe Cornelison	Vice Chair
Rose Bock	Assistant Secretary
Mike Taylor	Assistant Secretary
Brad Odom	Assistant Secretary

**Also present:**

Ernesto Torres	District Manager
Jennifer Kilinski (via telephone)	District Counsel
Savanah Hancock (via telephone)	Kilinski   Van Wyk, PLLC
Michael Molineaux	Field Operations - Castle Group

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 2:13 p.m. Supervisors Taylor, Bock, Odom and Cornelison were present. Supervisor Kern attended via telephone.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Supervisor Brad Odom (the following will be provided in a separate package)**

Mr. Torres stated the Oath of Office was administered to Mr. Odom prior to the meeting commencing. Given his familiarity with Community Development Districts, an explanation of the following items was waived:

**A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**

- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
  - I. Form 1: Statement of Financial Interests**
  - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

**FOURTH ORDER OF BUSINESS**

**Consent Agenda**

Mr. Torres presented the following:

**A. Ratification/Consideration of Requisitions (support documentation available upon request)**

<b>I.</b>	<b>Number 241</b>	<b>Ferguson Waterworks</b>	<b>[\$524.00]</b>
<b>II.</b>	<b>Number 242</b>	<b>Ferguson Waterworks</b>	<b>[\$5,075.00]</b>
<b>III.</b>	<b>Number 243</b>	<b>Ferguson Waterworks</b>	<b>[\$49,053.00]</b>
<b>IV.</b>	<b>Number 244</b>	<b>United Land Services</b>	<b>[\$24,758.35]</b>
<b>V.</b>	<b>Number 245</b>	<b>Ferguson Waterworks</b>	<b>[\$296,946.00]</b>
<b>VI.</b>	<b>Number 246</b>	<b>Basham &amp; Lucas Design Group, Inc.</b>	<b>[\$4,542.84]</b>
<b>VII.</b>	<b>Number 247</b>	<b>ETM, Inc.</b>	<b>[\$4,470.92]</b>
<b>VIII.</b>	<b>Number 248</b>	<b>ETM, Inc.</b>	<b>[\$2,786.81]</b>
<b>IX.</b>	<b>Number 249</b>	<b>Jax Utilities Management, Inc.</b>	<b>[\$106,960.50]</b>
<b>X.</b>	<b>Number 250</b>	<b>Jax Utilities Management, Inc.</b>	<b>[\$255,075.00]</b>
<b>XI.</b>	<b>Number 251</b>	<b>American Precast Structures, LLC</b>	<b>[\$230,561.00]</b>
<b>XII.</b>	<b>Number 252</b>	<b>Taylor &amp; White, Inc.</b>	<b>[\$8,385.56]</b>
<b>XIII.</b>	<b>Number 253</b>	<b>Taylor &amp; White, Inc.</b>	<b>[\$229.40]</b>
<b>XIV.</b>	<b>Number 254</b>	<b>Taylor &amp; White, Inc.</b>	<b>[\$1,797.50]</b>
<b>XV.</b>	<b>Number 255</b>	<b>Ferguson Waterworks</b>	<b>[\$2,011.00]</b>
<b>XVI.</b>	<b>Number 256</b>	<b>K&amp;G Construction</b>	<b>[\$309,095.51]</b>

**B. Ratification Item(s)**

- I. The Tree Amigos Outdoor Services, LLC Agreement for Granary Park Phase 2B Landscape Installation**

On MOTION by Mr. Taylor and seconded by Mr. Cornelison, with all in favor, the Consent Agenda Requisitions, Quotes/Proposals and/or Agreements, were ratified and/or approved.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of October 31, 2023

On MOTION by Ms. Bock and seconded by Mr. Cornelison, with all in favor, the Unaudited Financial Statements as of October 31, 2023, were accepted.

SIXTH ORDER OF BUSINESS

Approval of October 24, 2023 Regular Meeting Minutes

On MOTION by Mr. Cornelison and seconded by Mr. Odom, with all in favor, the October 24, 2023 Regular Meeting Minutes, as amended, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kilinski | Van Wyk, PLLC

Ms. Kilinski stated the delegated award Resolution was approved at the last meeting.

B. District Engineer: Taylor & White, Inc.

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- NEXT MEETING DATE: January 23, 2024 at 2:00 PM
  - QUORUM CHECK

EIGHTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Member comments or requests.

NINTH ORDER OF BUSINESS

Public Comments

There were no public comments.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Odom and seconded by Mr. Cornelison, with all in favor, the meeting adjourned at 2:17 p.m.

  
Secretary/Assistant Secretary

  
Chair/Vice Chair