

**MINUTES OF MEETING
SANDRIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sandridge Community Development District held a Regular Meeting on May 23, 2023 at 2:00 p.m., at the Holiday Inn and Suites, 620 Wells Road, Orange Park, Florida 32073.

Present at the meeting were:

Liam O'Reilly	Chair
Gregg Kern	Vice Chair
Mike Taylor	Assistant Secretary
Rose Bock	Assistant Secretary

Also present were:

Ernesto Torres	District Manager
Jennifer Kilinski	District Counsel
Michael Molineux	Castle Group
Joe Cornelison	Supervisor- Appointee

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Torres called the meeting to order at 2:00 p.m. Supervisors Kern, Bock and Taylor were present. Supervisor O'Reilly was not present at roll call. Supervisor Weatherly was not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Supervisor
Blake Weatherly [SEAT 3]**

Mr. Torres presented the resignation of Mr. Blake Weatherly from Seat 3.

On MOTION by Mr. Kern and seconded by Ms. Bock, with all in favor, the resignation of Mr. Blake Weatherly from Seat 3, was accepted.

FOURTH ORDER OF BUSINESS

Consider Appointment to Fill Unexpired Term of Seat 3; Term Expires November 2026

Mr. Kern nominated Mr. Joe Cornelison to fill Seat 3. No other nominations were made. Supervisor O'Reilly arrived at approximately 2:02 p.m.

On MOTION by Mr. Kern and seconded by Mr. O'Reilly, with all in favor, the appointment of Mr. Joe Cornelison to fill Seat 3, was approved.

- **Administration of Oath of Office to Appointed Supervisor, *(the following to be provided in a separate package)***

Mr. Torres, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Joe Cornelison. Mr. Cornelison was already familiar with the following:

- A. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. **Membership, Obligations and Responsibilities**
- C. **Financial Disclosure Forms**
 - I. **Form 1: Statement of Financial Interests**
 - II. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. **Form 1F: Final Statement of Financial Interests**
- D. **Form 8B – Memorandum of Voting Conflict**

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-04, Designating Certain Officers of the District, and Providing for an Effective Date

Mr. Torres presented Resolution 2023-04. The following slate was nominated:

Chair	Liam O'Reilly
Vice Chair	Greg Kern
Assistant Secretary	Mike Taylor
Assistant Secretary	Rose Bock
Assistant Secretary	Joe Cornelison
Assistant Secretary	Ernesto Torres

No other nominations were made. Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer remain unaffected by this Resolution.

On MOTION by Ms. Bock and seconded by Mr. O’Reilly, with all in favor, Resolution 2023-04, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consent Agenda

Mr. Torres presented the following:

A. Ratification/Consideration of Requisitions (support documentation available upon request)

- I. Number 175 Jax Utilities Management, Inc. [\$217,550.00]
- II. Number 179 Jax Utilities Management, Inc. [\$576,129.40]
- III. Number 180 concretecommander.com [\$8,085.00]
- IV. Number 181 ETM, Inc. [\$14,258.82]
- V. Number 182 Ferguson Waterworks [\$32,406.00]
- VI. Number 183 Basham & Lucas Design Group, Inc. [\$3,204.00]
- VII. Number 184 Taylor & White, Inc. [\$2,728.10]
- VIII. Number 185 Taylor & White, Inc. [\$125.00]
- IX. Number 186 Taylor & White, Inc. [\$1,339.15]

B. Ratification Items

- I. Coker Industrial Contractors, Inc., Customer Quote #23-4848 for Granary Park Silo Repairs
- II. Basham & Lucas Design Group, Inc., Proposal for Granary Park Amenity Area Construction Services [Project #21-01F]

On MOTION by Mr. Kern and seconded by Mr. O’Reilly, with all in favor, the Consent Agenda Requisitions, Quotes and Proposals, were ratified and/or approved, as specified.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-05, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing

Severability; and Providing an Effective Date

Mr. Torres presented Resolution 2023-05. He distributed and reviewed an updated version of the proposed Fiscal Year 2024 budget, highlighting line item increases, decreases and adjustments, compared to the Fiscal Year 2023 budget, and explained the reasons for any changes.

On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2023-05, as amended, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for July 25, 2023 at 2:00 p.m., at the Holiday Inn and Suites, 620 Wells Road, Orange Park, Florida 32073; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

Ms. Kilinski stated that, since the O&M assessments will increase, an updated Resolution will be substituted for the version in the agenda. The new Resolution will declare special assessments and set the assessment and the Fiscal Year 2024 budget public hearings.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2023-06, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date

Mr. Torres presented Resolution 2023-06.

On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2023-06, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of April 30, 2023

On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the Unaudited Financial Statements as of April 30, 2023, were accepted.

TENTH ORDER OF BUSINESS

Approval of March 28, 2023 Regular Meeting Minutes

On MOTION by Ms. Bock and seconded by Mr. O’Reilly, with all in favor, the March 28, 2023 Regular Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel: Kilinski | Van Wyk, PLLC**
- B. District Engineer: Taylor & White, Inc.**

There were no reports from District Counsel or the District Engineer.

- C. District Manager: Wrathell, Hunt and Associates, LLC**

- **158 Registered Voters in District as of April 15, 2023**
- **NEXT MEETING DATE: June 27, 2023 at 2:00 PM**
 - **QUORUM CHECK**

TWELFTH ORDER OF BUSINESS

Board Members’ Comments/Requests

There were no Board Members’ comments or requests.

THIRTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the meeting adjourned at 2:12 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair