

**MINUTES OF MEETING  
SANDRIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sandridge Community Development District held a Regular Meeting on January 24, 2023 at 9:30 a.m., or immediately following the adjournment of the Creekview Community Development District meeting, at the offices of Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003.

**Present at the meeting were:**

Gregg Kern	Vice Chair
Mike Taylor	Assistant Secretary
Rose Bock	Assistant Secretary

**Also present were:**

Ernesto Torres	District Manager
Jennifer Kilinski	District Counsel
Scott Wild (via telephone)	District Engineer
Michael Molineux	Castle Group
Glynn Taylor	

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 9:43 a.m. Supervisors Kern, Bock and Taylor were present. Supervisor O'Reilly and Supervisor-Appointee Cornelison were not present. The Oath of Office was administered to Ms. Bock prior to the meeting; therefore, a quorum was established for the meeting.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly Elected Supervisors, Blake Weatherly [SEAT 3], Rose Bock [Seat 4] and Liam**

O'Reilly [Seat 5] *(the following to be provided in a separate package)*

- A. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. **Membership, Obligations and Responsibilities**
- C. **Financial Disclosure Forms**
  - I. **Form 1: Statement of Financial Interests**
  - II. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - III. **Form 1F: Final Statement of Financial Interests**
- D. **Form 8B – Memorandum of Voting Conflict**

This item was addressed during the First Order of Business.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-02, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date**

Mr. Torres presented Resolution 2023-02. The Landowners’ election results were as follows:

Seat 3	Blake Weatherly	160 votes	Four-Year Term
Seat 4	Rose Bock	150 votes	Two-Year Term
Seat 5	Liam O’Reilly	160 votes	Four-Year Term

**On MOTION by Mr. Taylor and seconded by Mr. Kern, with all in favor, Resolution 2023-02, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date, was adopted.**

- A. **Consideration of Resolution 2023-03, Designating Certain Officers of the District, and Providing for an Effective Date**

Mr. Torres presented Resolution 2023-03. The following slate of officers was nominated:

Chair	Liam O’Reilly
Vice Chair	Gregg Kern
Secretary	Craig Wrathell
Assistant Secretary	Michael C. Taylor
Assistant Secretary	Blake Weatherly
Assistant Secretary	Rose S. Bock
Assistant Secretary	Ernesto Torres

No other nominations were made. Prior appointments by the Board for Treasurer and Assistant Treasurer remain unaffected by this Resolution.

**On MOTION by Mr. Taylor and seconded by Ms. Bock, with all in favor, Resolution 2023-03, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consent Agenda**

Mr. Torres presented the following:

- A. Ratification of Requisitions *(support documentation available upon request)***
  - I. Number 110 KE Law Group, PLLC [\$511.50]**
  - II. Number 111 K&G Construction [\$174,002.40]**
  - III. Number 112 Jax Utilities Management, Inc. [\$510,710.37]**
  - IV. Number 113 Ferguson Waterworks [\$475.00]**
  - V. Number 114 England, Thims & Miller, Inc. [\$6,337.25]**
  - VI. Number 115 Ferguson Waterworks [\$4,840.00]**
  - VII. Number 116 Taylor & White, Inc. [\$2,783.87]**
  - VIII. Number 117 Taylor & White, Inc. [\$7,557.50]**
  - IX. Number 118 Taylor & White, Inc. [\$4,072.50]**
  - X. Number 119 England, Thims & Miller, Inc. [\$3,960.79]**
  - XI. Number 120 KE Law Group, PLLC [\$1,435.00]**
  - XII. Number 121 The Tree Amigos Outdoor Services, Inc. [\$103,396.50]**

XIII.	Number 122	Ferguson Waterworks	[\$1,454.00]
XIV.	Number 123	Ferguson Waterworks	[\$11,550.00]
XV.	Number 124	American Precast Structures, LLC	[\$10,116.00]
XVI.	Number 125	American Precast Structures, LLC	[\$12,110.00]
XVII.	Number 126	Ferguson Waterworks	[\$28,916.00]
XVIII.	Number 127	Jax Utilities Management, Inc.	[\$190,835.62]
XIX.	Number 128	Ferguson Waterworks	[\$4,407.56]
XX.	Number 129	Taylor & White, Inc.	[\$1,743.25]
XXI.	Number 130	Taylor & White, Inc.	[\$4,975.55]
XXII.	Number 131	Taylor & White, Inc.	[\$4,407.65]
XXIII.	Number 132	Basham & Lucas Design Group, Inc.	[\$1,796.86]
XXIV.	Number 133	England, Thims & Miller, Inc.	[\$3,960.78]
XXV.	Number 134	Janet O. Whitmill, R.L.A., Inc.	[\$12,700.00]
XXVI.	Number 135	KE Law Group, PLLC	[\$2,439.50]
XXVII.	Number 136	Basham & Lucas Design Group, Inc.	[\$1,050.00]
XXVIII.	Number 137	American Precast Structures, LLC	[\$8,220.00]
XXIX.	Number 138	The Tree Amigos Outdoor Services, Inc.	[\$166,157.32]
XXX.	Number 139	Ferguson Waterworks	[\$36,371.80]
XXXI.	Number 140	Jax Utilities Management, Inc.	[\$189,331.11]
XXXII.	Number 141	Basham & Lucas Design Group, Inc.	[\$400.00]
XXXIII.	Number 143	England, Thims & Miller, Inc.	[\$3,960.78]
XXXIV.	Number 144	England, Thims & Miller, Inc.	[\$3,960.78]
XXXV.	Number 145	Taylor & White, Inc.	[\$4,039.73]

<p>On MOTION by Mr. Kern and seconded by Mr. Taylor, with all in favor, the Consent Agenda Items were ratified, as specified.</p>
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## SIXTH ORDER OF BUSINESS

Consideration of Basham & Lucas Design Group, Inc., Proposal for Granary Park Amenity Area Lakefront Park Improvements Project #21-01D

Mr. Torres presented the Basham & Lucas Design Group, Inc., proposal for the Granary Park Amenity Area Lakefront Park Improvements, Project #21-01D.

**On MOTION by Mr. Taylor and seconded by Ms. Bock, with all in favor, the Basham & Lucas Design Group, Inc., Proposal for the Granary Park Amenity Area Lakefront Park Improvements, Project #21-01D, was approved.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of NiteLites of NE Florida Estimate #95497 for Granary Park Oak Trees**

Mr. Taylor presented NiteLites of NE Florida Estimate #95497.

**On MOTION by Mr. Taylor and seconded by Mr. Kern, with all in favor, NiteLites of NE Florida Estimate #95497, in a not-to-exceed amount of \$22,000, was approved.**

**EIGHTH ORDER OF BUSINESS**

**Consideration of Tree Amigos Outdoor Services Quote #18402 for Granary Lift Station -Picnic Area**

Mr. Torres presented the Tree Amigos Outdoor Services Quote #18402.

**On MOTION by Mr. Kern and seconded by Mr. Taylor, with all in favor, Tree Amigos Outdoor Services Quote #18402, in the amount of \$6,225, was approved.**

**NINTH ORDER OF BUSINESS**

**Consideration of Meeting Time Change from 9:30 A.M. to 2:00 P.M.**

The consensus was to change the meeting time to 2:00 p.m.

Mr. Torres stated a meeting location will be secured.

**TENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of December 31, 2022**

Mr. Torres presented the Unaudited Financial Statements as of December 31, 2022.

**On MOTION by Ms. Bock and seconded by Mr. Kern, with all in favor, the Unaudited Financial Statements as of December 31, 2022, were accepted.**

**ELEVENTH ORDER OF BUSINESS**

**Approval of October 25, 2022 Regular Meeting Minutes**

Mr. Torres presented the October 25, 2022 Regular Meeting Minutes .

**On MOTION by Mr. Kern and seconded by Ms. Bock, with all in favor, the October 25, 2022 Regular Meeting Minutes, as presented, were approved.**

**TWELFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *KE Law Group, PLLC***

Ms. Kilinski recalled that the Board recently approved publicly procured contracts with K&G Construction (K&G) for construction of the Amenity Center and with Jax Utilities Management, Inc., (JUM) for site work. Given the market, construction variation and lot sales, the Board is being asked to approve, in concept, amending the JUM contract to include the site work associated with the Amenity Center. Mr. Taylor is working on an amendment to close the K&G contract and delay construction of the project until the market stabilizes. The total of the site work change order is approximately \$614,287; the K&C contract would be shut down until the Board authorizes the next step.

**On MOTION by Mr. Taylor and seconded by Mr. Kern, with all in favor, amending the Jax Utilities Management contract to include site work, was approved.**

**B. District Engineer: *Taylor & White Inc.***

Mr. Taylor stated permits were issued for Phases 2 and 3. Phase 1 closeout will be submitted next week.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- NEXT MEETING DATE: February 28, 2023 at 2:00 PM
  - QUORUM CHECK

The meeting will be on February 28, 2023 at 2:00 p.m., at a location to be determined.

**THIRTEENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**FOURTEENTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Mr. Kern and seconded by Mr. Taylor, with all in favor, the meeting adjourned at 9:55 a.m.**

[SIGNATURE APPEARS ON THE FOLLOWING PAGE]



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Secretary/Assistant Secretary



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Chair/Vice Chair