

**MINUTES OF MEETING  
SANDRIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sandridge Community Development District held a Regular Meeting on May 24, 2022, at 9:30 A.M., or immediately following the adjournment of the Creekview Community Development District meeting, at the offices of Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003.

**Present at the meeting were:**

Liam O'Reilly	Chair
Gregg Kern	Vice Chair
Blake Weatherly	Assistant Secretary
Rose Bock (via telephone)	Assistant Secretary

**Also present were:**

Ernesto Torres	District Manager
Jennifer Kilinski	District Counsel
Glynn Taylor	District Engineer
Scott Wild (via telephone)	England, Thims & Miller, Inc.

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 9:54 a.m. Supervisors O'Reilly, Weatherly and Kern were present, in person. Supervisor Bock was attending via telephone. Supervisor Taylor was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

Mr. Torres noted that additional Requisitions will be presented for ratification and approval. Ms. Kilinski stated that the add-on Requisitions 2 through 9 will be presented for ratification and 29 through 31 will be presented for approval.

Mr. Torres and Ms. Kilinski presented the following Consent Agenda items:

**A. Consideration of Requisitions (*support documentation available upon request*)**

- I. Number 12: Onsite Industries, LLC [\$60,086.00]
- II. Number 13: England, Thims & Miller, Inc. [\$1,452.29]
- III. Number 15: Onsite Industries, LLC [\$595.00]
- IV. Number 16: Taylor & White, Inc. [\$24,991.52]
- V. Number 17: Taylor & White, Inc. [\$35,594.97]
- VI. Number 18: KE Law Group [\$43,773.50]
- VII. Number 19: Ferguson Waterworks [\$6,235.00]
- VIII. Number 20: Ferguson Waterworks [\$810.00]
- IX. Number 21: Onsite Industries, LLC [\$200.00]
- X. Number 22: England, Thims & Miller, Inc. [\$3,960.78]
- XI. Number 23: Ferguson Waterworks [\$37,642.66]

The following Requisitions were added to the agenda for approval:

- Number 29: Taylor & White, Inc. [\$12,038.47]
- Number 30: Taylor & White, Inc. [\$15,805.00]
- Number 31: Taylor & White, Inc. [\$15,613.95]

**B. Ratification of Requisitions (*support documentation available upon request*)**

- I. Number 11: Jax Utilities Management, Inc. [\$233,282.21]
- II. Number 14: Ferguson Waterworks [\$645,389.36]
- III. Number 24: Jax Utilities Management, Inc. [\$251,191.50]
- IV. Number 25: Jax Utilities Management, Inc. [\$334,380.70]
- V. Number 26: Jax Utilities Management, Inc. [\$477,405.00]
- VI. Number 27: England, Thims & Miller, Inc. [\$1,338.11]
- VII. Number 28: Jax Utilities Management, Inc. [\$613,165.41]

The following Requisitions were added to the agenda for ratification:

- Number 2: Ferguson Waterworks [\$2,885.00]
- Number 3: Ferguson Waterworks [\$37,289.00]
- Number 4: England, Thims & Miller, Inc. [\$2,178.43]
- Number 5: Advance Tree Care [\$525.00]
- Number 6: Taylor & White, Inc. [\$1,908.92]
- Number 7: Ferguson Waterworks [\$19,577.00]
- Number 8: Taylor & White, Inc. [\$5,165.35]
- Number 9: Taylor & White, Inc. [\$22,750.75]

**C. Additional Ratification Items**

- I. Carlton Construction Granary Park Amenity Permit Expediting**
- II. Sterling Specialties, Inc., Proposal 2203172 for Granary Park Entry Hardscape**

The following was an addition to the agenda:

- **K&G Change Order: \$51,600**

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the Consent Agenda Items, including the additional items, were approved and/or ratified.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-06, Approving the Proposed Budget for Fiscal Year 2022/2023 and Setting a Public Hearing Thereon Pursuant to Florida Law and Providing for an Effective Date**

Mr. Torres presented Resolution 2022-06. It was noted that the proposed Fiscal Year 2023 budget will be amended to add Field Operations expenditures, in the amount of \$148,000.

Discussion ensued regarding increasing the proposed Fiscal Year 2023 budget to \$470,892, based on the addition of Field Operations and other expenditures.

Ms. Kilinski stated that the resolution in the agenda does not contemplate the need to send Mailed Notices to the property owners; therefore, Resolution 2022-18 will be revised to accommodate the new situation.

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2022-18, revised as necessary to facilitate levying assessments and sending Mailed Notices, Approving a Proposed Budget for Fiscal Year 2022/2023, as amended to increase the proposed Fiscal Year 2023 budget amount to include Field Operations and other expenditures, and Setting a Public Hearing Thereon Pursuant to Florida Law on July 26, 2022 at 9:30 a.m., the offices of Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003 and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-07, Designating a Date, Time and Location for a Landowners’ Meeting; Providing for Publication; Providing for an Effective Date**

Mr. Torres presented Resolution 2022-07.

**On MOTION by Mr. O'Reilly and seconded by Mr. Weatherly, with all in favor, Resolution 2022-07, Designating a Date, Time and Location of November 1, 2022 at 9:30 a.m., the offices of Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003 for a Landowners' Meeting; Providing for an Effective Date Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consideration of RFP for Amenity Facilities Construction**

Ms. Kilinski presented the Request for Proposals (RFP) for Amenity Facilities Construction. The responses will likely be considered at the July meeting.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the Request for Proposals for Amenity Facilities Construction and authorizing Staff to advertise, was approved.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-08, Adopting the Annual Meeting Schedule for Fiscal Year 2022/2023; and Providing for an Effective Date**

Mr. Torres presented Resolution 2022-08.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, Resolution 2022-08, Adopting the Annual Meeting Schedule for Fiscal Year 2022/2023; and Providing for an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of April 30, 2022**

Mr. Torres presented the Unaudited Financial Statements as of April 30, 2022.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the Unaudited Financial Statements as of April 30, 2022, were accepted.**

Mr. Torres presented the March 22, 2022 Regular Meeting Minutes.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the March 22, 2022 Regular Meeting Minutes, as presented, were approved.**

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *KE Law Group, PLLC***

There was no report.

**B. District Engineer: *Taylor & White, Inc.***

Regarding the Amenity Center, Mr. Taylor stated that comments were received from the County and other; none of the comments will affect the price. Phase 3 should be submitted to the County and CCUA within the next two weeks.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**I. 0 Registered Voters in the District as of April 15, 2022**

**II. NEXT MEETING DATE: June 28, 2022 at 9:30 A.M.**

**o QUORUM CHECK**

The next meeting would be held on June 28, 2022.

**ELEVENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**TWELFTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the meeting adjourned at 10:04 a.m.**

  
Secretary/Assistant Secretary

  
Chair/Vice Chair