

**MINUTES OF MEETING  
SANDRIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sandridge Community Development District held a Regular Meeting on October 26, 2021 at 9:30 A.M., or immediately following the adjournment of the Creekview Community Development District meeting, at the offices of Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003.

**Present were:**

Liam O'Reilly	Chair
Gregg Kern	Vice Chair
Mike Taylor	Assistant Secretary

**Also present, were:**

Craig Wrathell	District Manager
Kristen Suit	Wrathell, Hunt and Associates, LLC
Jennifer Kilinski (via telephone)	District Counsel
Lauren Gentry (via telephone)	KE Law Group PLLC
Scott Wild (via telephone)	District Engineer
Allen Skinner	Member of the Public

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Wrathell called the meeting to order at 9:33 a.m. Supervisors O'Reilly, Kern and Taylor were present. Supervisors Weatherly and Bock were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

Mr. Wrathell presented the following:

**A. Ratification of Change Order(s)**

- No. 9: Sandridge Dairy Phase One

**B. Approval of Requisition(s) (support documentation available upon request)**

- I. Number 58: England, Thims & Miller, Inc. [\$7,987.58]
- II. Number 59: Jax Utilities Management, Inc. [\$236,665.43]
- III. Number 60: Taylor & White, Inc. [\$4,583.73]
- IV. Number 61: Janet O. Whitmill, R.L.A., Inc. [\$13,100.00]

Ms. Gentry stated that Glen and Ms. Suit were notified that Requisition Number 61 would be revised to reflect Taylor White, who agreed to run the Landscape Architect contract, instead of Janet O. Whitmill.

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the Consent Agenda Items, as listed and amended with Requisition Number 61 changed to Taylor White, were ratified and/or approved.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-01, Authorizing and Approving Change of Designated Registered Agent and Registered Office**

Mr. Wrathell presented Resolution 2022-01.

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2022-01, Authorizing and Approving Change of Designated Registered Agent and Registered Office to Craig Wrathell, Wrathell, Hunt and Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration/Ratification of The Tree Amigos Outdoor Services, Inc., Agreement for Landscape and Irrigation Installation Services**

Mr. Wrathell presented The Tree Amigos Outdoor Services, Inc. Agreement for ratification.

**On MOTION by Mr. Kern and seconded by Mr. O'Reilly, with all in favor, The Tree Amigos Outdoor Services, Inc., Agreement for Landscape and Irrigation Installation Services and Proposal #16231, in the amount of \$47,827.50, was ratified.**

**SIXTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of September 30, 2021**

Mr. Wrathell presented the Unaudited Financial Statements as of September 30, 2021.

**On MOTION by Mr. O'Reilly and seconded by Mr. Taylor, with all in favor, the Unaudited Financial Statements as of September 30, 2021, were accepted.**

**SEVENTH ORDER OF BUSINESS**

**Approval of September 28, 2021 Regular Meeting Minutes**

Mr. Wrathell presented the September 28, 2021 Regular Meeting Minutes.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the September 28, 2021 Regular Meeting Minutes, as presented, were approved.**

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *KE Law Group, PLLC***

Ms. Kilinski stated that she was working with Mr. Taylor regarding the Developer contracting an entryway project that would be conveyed to the CDD, with the CDD reimbursing the Developer; otherwise, the CDD can decide to contract the project itself. She recommended the approval for the Developer to proceed with the project and noted that the cost would be under the bid requirement threshold, meaning it does not have to go out to bid.

The Board agreed with the request to increase the not-to-exceed amount from \$130,000 to \$160,000.

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the entryway improvements, with the flexibility to engage a contractor to perform the construction work or acquire the improvements from the Developer, in a not-to-exceed amount of \$160,000, was approved.**

Ms. Gentry discussed the new legislation that will require the CDD to file a Stormwater Needs Analysis Report to the State by June 2022. The template was emailed to Mr. Wrathell and Glen to complete their respective sections. A Work Authorization for the District Engineer to prepare the Report would be included on the next agenda.

Mr. Wrathell asked if the Board approved the transition letter from Hopping Green & Sams to KE Law Group and if it was executed. Ms. Gentry believed it was approved; she would check her files.

**B. District Engineer: *Taylor & White, Inc.***

There was no report

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: November 30, 2021 at 9:30 A.M., or immediately following adjournment of Creekview CDD Meeting**
  - **QUORUM CHECK**

The November 30, 2021 meeting would be cancelled, unless a significant matter arises.

**NINTH ORDER OF BUSINESS**

**Board Members’ Comments/Requests**

There were no Board Members’ comments or requests.

**TENTH ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kerns, with all in favor, the meeting adjourned at 9:46 a.m.**

SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair