October 26, 2021

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

# Sandridge Community Development District OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431 Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

October 19, 2021

Board of Supervisors
Sandridge Community Development District

#### **ATTENDEES:**

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

#### Dear Board Members:

The Board of Supervisors of the Sandridge Community Development District will hold a Regular Meeting on October 26, 2021 at 9:30 A.M., or immediately following the adjournment of the Creekview Community Development District meeting, at the offices of Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003. The agenda is as follows:

- 1. Call to Order/Roll Call
- 2. Public Comments
- 3. Consent Agenda
  - A. Ratification of Change Order(s)
    - No. 9: Sandridge Dairy Phase One
  - B. Approval of Requisition(s) (support documentation available upon request)
    - I. Number 58: England, Thims & Miller, Inc. [\$7,987.58]
    - II. Number 59: Jax Utilities Management, Inc. [\$236,665.43]
    - III. Number 60: Taylor & White, Inc. [\$4,583.73]
    - IV. Number 61: Janet O. Whitmill, R.L.A., Inc. [\$13,100.00]
- 4. Consideration of Resolution 2022-01, Authorizing and Approving Change of Designated Registered Agent and Registered Office
- 5. Consideration/Ratification of The Tree Amigos Outdoor Services, Inc., Agreement for Landscape and Irrigation Installation Services
- 6. Acceptance of Unaudited Financial Statements as of September 30, 2021
- 7. Approval of September 28, 2021 Regular Meeting Minutes

Board of Supervisors Sandridge Community Development District October 26, 2021, Regular Meeting Agenda Page 2

#### 8. Staff Reports

A. District Counsel: KE Law Group, PLLC

B. District Engineer: *Taylor & White, Inc.* 

C. District Manager: Wrathell, Hunt and Associates, LLC

• NEXT MEETING DATE: November 30, 2021 at 9:30 A.M. or immediately following adjournment of Creekview CDD Meeting

#### QUORUM CHECK

GREGG KERN	In Person	PHONE	☐ No
MIKE TAYLOR	IN PERSON	PHONE	No
BLAKE WEATHERLY	IN PERSON	PHONE	☐ No
Rose Bock	IN PERSON	PHONE	☐ No
LIAM O'REILLY	IN PERSON	PHONE	No

- 9. Board Members' Comments/Requests
- 10. Public Comments

#### 11. Adjournment

I look forward to seeing all of you at the upcoming meeting. In the meantime, if you should have any questions or concerns, please do not hesitate to contact me directly at (561) 719-8675 or Kristen Suit at (410) 207-1802.

Sincerely,

Craig Wrathell
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 413 553 5047

34

CHA	ANGE ORDER								
	SANDRIDGE DAIRY PHASE ONI				Date:	9/30/2021	Change Order I		
	ract is changed as follows:						Contract for:	Sitework	<del>                                     </del>
				SCHEDULED					
ITEM #	DESCRIPTION OF WORK	U/N	4 QTY	VALUE					
9	Change Order #9								
	Add Storm Drain Inlet S12-7A for L	ot Drea	1	\$6,450.00					
	Add Irrigation Sleeves - 2"	ea	6	\$3,000.00					
	Add Irrigation Sleeves - 6"	ea	2	\$1,800.00					
	Add Irrigation Sleeves - 2"	еэ	1	\$500.00					
	Add Irrigation Sieeves - 3"	ea	4	\$2,800.00					
	Add Irrigation Sleeves - 4"	ea	1	\$800.00					
	Rain Days (5 days) September 3, September 17 &	dy	5	\$0.00					
The origina	al Contract Sum was:			\$15,350.00	***************************************	\$7,593,	350.80		
The net ch	ange by previously authorized Chang	e Orders	5;				551.43)		
The Contra	acl Sum prior to this Change Order w	as:				\$6,707,2			
The Contra	act Sum will be increased (decreased nge Order in the amount of:	i) by				<b>\$15,3</b>	350.00		
Тће леж С	ontract Sum including this Change O	rder will b	be:			\$6,722,6	49.37		
D.	Glynn layle				lax Utilities Management	Inc	(	Sandridge CDI	)
ENGINEER (Signature)	33			78	ONTRACTOR		OWNE (Signal	me h	
10	Mai			g	/30/2021		1	0/11/21	
DATE	A Principal Comment of the Comment o				DATE		-	DATE	

38

## 2021A ACQUISITION AND CONSTRUCTION REQUISITION

#### SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2021A-1 AND SERIES 2021A-1

The undersigned, a Responsible Officer of the Sandridge Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of February 1, 2021, as supplemented by that certain First Supplemental Trust Indenture dated as of February 1, 2021 (the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (1) Requisition Number: 58
- (2) Name of Payee pursuant to Acquisition Agreement: England, Thims & Miller, Inc.
- (3) Amount Payable: \$7,987.58
- (4) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services Rendered for Series 2021A Project.
- (5) Fund or Account and subaccount, if any, from which disbursement to be made:

#### The undersigned hereby certifies that:

1. XXX obligations in the stated amount set forth above have been incurred by the District,

or

- □ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund and the applicable subaccount thereof;
- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

<b>SANDRIDGE</b>	<b>COMMUNITY</b>	DEVEL	<b>OPMENT</b>
DISTRICT			

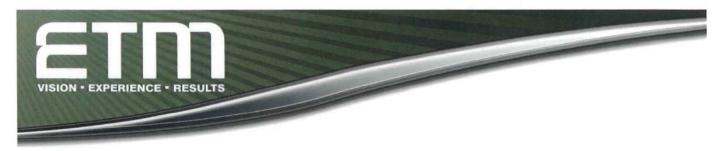
By:		
-	Responsible Officer	

#### CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

The undersigned District Engineer hereby certifies that; (i) this disbursement is for a Cost of the 2021A Project and is consistent with the report of the District Engineer, as such report has been amended or modified; (ii) that the portion of the 2021A Project improvements being acquired from the proceeds of the Series 2021A Bonds have been completed in accordance with the plans and specifications therefor; (iii) the 2021A Project improvements subject to this disbursement are constructed in a sound workmanlike manner and in accordance with industry standards; (iv) the purchase price being paid by the District for the 2021A Project improvements being acquired pursuant to this disbursement is no more than the lesser of the fair market value of such improvements and the actual Cost of construction of such improvements; and (v) the plans and specifications for the 2021A Project improvements subject to this disbursement have been approved by all Regulatory Bodies required to approve them.

DISTRICT ENGINEER

Title:



Sandridge CDD

c/o Wrathell, Hunt & Associates 2300 Glades Road #410W

Boca Raton, FL 33431

October 7, 2021

Project No:

17186.30000

Invoice No:

0199786

Project

17186.30000

Sandridge Dairy Phase 1 - CEI Services

Professional Services rendered through October 2, 2021

Task 01

Limited Dev (CEI) Inspection Services for Sandridge Dairy Phase 1

**Total Fee** 

72,614.36

**Percent Complete** 

50.00 Total Earned

36,307.18

Previous Fee Billing

28,319.60

Current Fee Billing

7,987.58

**Total Fee** 

7,987.58

**Total this Task** 

\$7,987.58

Invoice Total this Period

\$7,987.58

#### **Outstanding Invoices**

Number	Date	Balance
0198633	7/8/2021	5,083.01
0199056	8/5/2021	3,630.72
0199504	9/3/2021	2,904.57
Total		11.618.30

381

## 2021A ACQUISITION AND CONSTRUCTION REQUISITION

#### SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2021A-1 AND SERIES 2021A-1

The undersigned, a Responsible Officer of the Sandridge Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of February 1, 2021, as supplemented by that certain First Supplemental Trust Indenture dated as of February 1, 2021 (the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (1) Requisition Number: 59
- (2) Name of Payee pursuant to Acquisition Agreement: Jax Utilities Management, Inc.
- (3) Amount Payable: \$236,665.43
- (4) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services Rendered for Series 2021A Project.
- (5) Fund or Account and subaccount, if any, from which disbursement to be made:

#### The undersigned hereby certifies that:

1. XXX obligations in the stated amount set forth above have been incurred by the District,

or

- this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund and the applicable subaccount thereof;
- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

SANDRIDGE COMM	UNITY DEV	ELOPMENT
DISTRICT		

By:		
-	Responsible Officer	

#### CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

The undersigned District Engineer hereby certifies that; (i) this disbursement is for a Cost of the 2021A Project and is consistent with the report of the District Engineer, as such report has been amended or modified; (ii) that the portion of the 2021A Project improvements being acquired from the proceeds of the Series 2021A Bonds have been completed in accordance with the plans and specifications therefor; (iii) the 2021A Project improvements subject to this disbursement are constructed in a sound workmanlike manner and in accordance with industry standards; (iv) the purchase price being paid by the District for the 2021A Project improvements being acquired pursuant to this disbursement is no more than the lesser of the fair market value of such improvements and the actual Cost of construction of such improvements; and (v) the plans and specifications for the 2021A Project improvements subject to this disbursement have been approved by all Regulatory Bodies required to approve them.

DISTRICT ENGINEER

Title:

# 381

# 2021A ACQUISITION AND CONSTRUCTION REQUISITION

### SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2021A-1 AND SERIES 2021A-1

The undersigned, a Responsible Officer of the Sandridge Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of February 1, 2021, as supplemented by that certain First Supplemental Trust Indenture dated as of February 1, 2021 (the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (1) Requisition Number: 60
- (2) Name of Payee pursuant to Acquisition Agreement: Taylor & White, Inc.
- (3) Amount Payable: \$4,583.73
- (4) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services Rendered for Series 2021A Project.
- (5) Fund or Account and subaccount, if any, from which disbursement to be made:

#### The undersigned hereby certifies that:

1. XXX obligations in the stated amount set forth above have been incurred by the District,

or

- this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund and the applicable subaccount thereof;
- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

<b>SANDRIDGE</b>	<b>COMMUNITY</b>	DEVELOPMENT
DISTRICT		

By:		
•	Responsible Officer	

#### CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

The undersigned District Engineer hereby certifies that; (i) this disbursement is for a Cost of the 2021A Project and is consistent with the report of the District Engineer, as such report has been amended or modified; (ii) that the portion of the 2021A Project improvements being acquired from the proceeds of the Series 2021A Bonds have been completed in accordance with the plans and specifications therefor; (iii) the 2021A Project improvements subject to this disbursement are constructed in a sound workmanlike manner and in accordance with industry standards; (iv) the purchase price being paid by the District for the 2021A Project improvements being acquired pursuant to this disbursement is no more than the lesser of the fair market value of such improvements and the actual Cost of construction of such improvements; and (v) the plans and specifications for the 2021A Project improvements subject to this disbursement have been approved by all Regulatory Bodies required to approve them.

DISTRICT ENGINEER

Title:



INVOICE

9556 Historic Kings Road S., Suite 102 Jacksonville, Florida 32257 t: (904) 346-0671 - f: (904) 346-3051 www.TaylorandWhite.com

Sandridge CDD Craig Wrathell 2300 Glades Road, Suite 410W Craig Wrathell, District Manager Boca Raton, FL 33431 Invoice number

4306

Date

10/13/2021

Project 20076 SANDRIDGE CDD (REQ FUND)

Professional Services Rendered through 10/10/2021. ~PAYMENT TERMS: NET 10 DAYS~ Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. \*Denotes Hourly Task

Invoice Amount: \$4,583.73

nvoice Summary					
	Contract	Prior	Total	Percent	Current
Description	Amount	Billed	Billed	Complete	Billed
PROFESSIONAL SERVICES- CLOSED	0.00	1,567.50	1,567.50	0.00	0.00
BIDDING PHASE I- CLOSED	7,500.00	9,515.00	9,515.00	126.87	0.00
SUPPLEMENTAL ENGINEER'S REPORT- CLOSED	8,500.00	8,502.50	8,502.50	100.03	0.00
SANDRIDGE DISTRICT ENGINEER- (HRLY)	39,600.00	17,897.50	21,015.00	53.07	3,117.50
PUBLIC FACILITIES REPORT (HRLY)	0.00	2,413.75	2,413.75	0.00	0.00
ENGINEERING PLANS MODIFICATIONS	100,000.00	43,670.00	44,072.50	44.07	402.50
LANDSCAPE & IRRIGATION MODIFICATIONS (HRLY)	0.00	247.50	247.50	0.00	0.00
LANDSCAPE ARCHITECT DESIGN (LS)	14,000.00	0.00	0.00	0.00	0.00
*CONSTRUCTION OBSERVATION/CERTIFICATION- (HRLY)	55,000.00	17,270.00	18,120.00	32.95	850.00
PROJECT ADMINISTRATION & COORDINATION (HRLY)	10,500.00	4,100.00	4,215.00	40.14	115.00
REIMBURSABLES	0.00	10,229.19	10,327.92	0.00	98.73
Total	235,100.00	115,412.94	119,996.67	51.04	4,583.73
*Sandridge District Engineer- (HRLY)					
					Billed
				_	Amoun
D. Glynn Taylor, P.E.					990.00
Richard "JJ" Edwards					1,840.00
Taylor L. Forth					287.50
		Phase subtota	al	_	3,117.50
*Engineering Plans Modifications					
					Billed
				_	Amoun
Richard "JJ" Edwards					402.50
*Construction Observation/Certification- (HRLY)					
					Billed
				_	Amoun
Dulyma S. Kern					460.00
Ray A. Howard					332.50

Sandridge CDD Project 20076 SANDRIDGE CDD (REQ FUND)		Invoice number Date	4306 10/13/2021
*Construction Observation/Certification- (HRLY)			
			Billed Amount
Richard "JJ" Edwards			57.50
	Phase subtotal		850.00
*Project Administration & Coordination (HRLY)			
			Billed
			Amount
Richard "JJ" Edwards			115.00
	subtotal		4,485.00
Reimbursables			
			Billed
			Amount
Mileages			98.73
		Invoice total	4.583.73

# 3811

## 2021A ACQUISITION AND CONSTRUCTION REQUISITION

### SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2021A-1 AND SERIES 2021A-1

The undersigned, a Responsible Officer of the Sandridge Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, as trustee (the "Trustee"), dated as of February 1, 2021, as supplemented by that certain First Supplemental Trust Indenture dated as of February 1, 2021 (the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (1) Requisition Number: 61
- (2) Name of Payee pursuant to Acquisition Agreement: Janet O. Whitmill, R.L.A., Inc.
- (3) Amount Payable: \$13,100.00
- (4) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services Rendered for Series 2021A Project.
- (5) Fund or Account and subaccount, if any, from which disbursement to be made:

#### The undersigned hereby certifies that:

1. XXX obligations in the stated amount set forth above have been incurred by the District,

or

- this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund and the applicable subaccount thereof;
- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

SANDRIDGE	<b>COMMUNITY</b>	<b>DEVELOPMENT</b>
DISTRICT		

By:		
-	Responsible Officer	

#### CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

The undersigned District Engineer hereby certifies that; (i) this disbursement is for a Cost of the 2021A Project and is consistent with the report of the District Engineer, as such report has been amended or modified; (ii) that the portion of the 2021A Project improvements being acquired from the proceeds of the Series 2021A Bonds have been completed in accordance with the plans and specifications therefor; (iii) the 2021A Project improvements subject to this disbursement are constructed in a sound workmanlike manner and in accordance with industry standards; (iv) the purchase price being paid by the District for the 2021A Project improvements being acquired pursuant to this disbursement is no more than the lesser of the fair market value of such improvements and the actual Cost of construction of such improvements; and (v) the plans and specifications for the 2021A Project improvements subject to this disbursement have been approved by all Regulatory Bodies required to approve them.

DISTRICT ENGINEER

Title:

# JANET O. WHITMILL, R.L.A., INC. LANDSCAPE ARCHITECT

9/1	-	12	~	ክ ብ
47 I	14	"	ŧ,	/
~, :		-	~	I

Sandridge CDD 2300 Glades Road, Suite 410W Boca Raton, Florida 33431

**INVOICE**#

14520PHII

Landscape Architectural and Irrigation Design Sandridge Dairy Subdivision Phase 2- (279 Lots)- Clay County, Florida	13,100.00
	=
	,

Amount Due this Invoice:

\$13,100.00

Thank you for the opportunity to work with you on this project. I look forward to continuing our working relationship in the near future.

Please make check payable to: Janet O. Whitmill, R.L.A., Inc.

P.O. BOX 5212 JACKSONVILLE, FL - 32247-5212 PHONE - (904) 398-7688

#### **RESOLUTION 2022-01**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND APPROVING CHANGE OF DESIGNATED REGISTERED AGENT AND REGISTERED OFFICE.

WHEREAS, the Sandridge Community Development District ("District") is a local unit of limited special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

**WHEREAS**, the District is statutorily required to designate a registered agent and a registered office location for the purposes of records keeping and accepting any process, notice, or demand required or permitting by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT:

**Section 1.** Craig Wrathell is hereby designated as Registered Agent for the District.

<u>Section 2</u>. The District's Registered Office shall be located at Wrathell, Hunt and Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431.

<u>Section 3</u>. In accordance with Section 189.014(1), *Florida Statutes*, the District's Secretary is hereby directed to file certified copies of this resolution with Clay County and the Florida Department of Economic Opportunity.

**Section 4.** This Resolution shall become effective on upon its adoption.

PASSED AND ADOPTED THIS 26TH DAY OF OCTOBER, 2021.

ATTECT.

ATTEST:	SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT
Secretary/Assistant Secretary	Chair/Vice Chair, Board of Supervisors

5

# AGREEMENT BETWEEN THE SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT AND THE TREE AMIGOS OUTDOOR SERVICES, INC., FOR LANDSCAPE AND IRRIGATION INSTALLATION SERVICES

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_\_\_, 2021, by and between:

**SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT,** a local unit of special purpose government established pursuant to Chapter 190, *Florida Statutes*, and located within Clay County, Florida, with a mailing address of 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431 ("District"); and

**THE TREE AMIGOS OUTDOOR SERVICES, INC.,** a Florida corporation, with an address of 5000-18 Highway 17 No. 235, Fleming Island, Florida 32003 ("Contractor").

#### RECITALS

WHEREAS, the District was established pursuant to Chapter 190, Florida Statutes, for the purpose of planning, financing, constructing, installing, operating, and/or maintaining certain infrastructure, including landscape improvements; and

WHEREAS, the District has a need to retain an independent contractor to install landscape and irrigation improvements within common areas located within the District, as set forth in **Exhibit A**, including, without limitation, all materials and labor (the "Work"); and

WHEREAS, Contractor submitted the proposal attached hereto as **Exhibit B** and represents that it is qualified to serve as a landscape installation contractor and has agreed to perform the Work for the District; and

**Now, THEREFORE,** in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

**SECTION 1. RECITALS.** The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

SECTION 2. DESCRIPTION OF WORK AND SERVICES. The duties, obligations, and responsibilities of the Contractor are to provide the services, labor, materials and warranties described herein and set forth in the proposal attached hereto and incorporated by reference herein as Exhibit B ("Services"). The Services shall include, but are not limited, to the installation of the plant material and irrigation improvements in accordance with the plans more particularly identified as the \_\_\_\_\_\_ and prepared by \_\_\_\_\_ ("Plans") as described herein and set forth in the attached Exhibit C. Contractor shall coordinate the Services with other contractors performing work for the District. Contractor shall coordinate with the District's Designee in the location and installation of all

landscape material, irrigation systems, controllers, meters and other appurtenances that may be required for a complete and operational scope of work. Should any questions arise as to the coordination required, the Contractor shall consult with the District's Designee, as defined below. Additionally:

- **A.** The Contractor shall report directly to the District's Designee who shall be the District Engineer, Glynn Taylor, or his designee. Contractor shall use all due care to protect the property of the District, its residents and landowners from damage and shall follow and be responsible for the Services set forth herein and in **Exhibits B** and **C**. Contractor agrees to repair any damage resulting from Contractor's activities and work within twenty-four (24) hours.
- **B.** This Agreement grants to Contractor the right to enter the lands that are subject to this Agreement, for those purposes described in this Agreement, and Contractor hereby agrees to comply with all applicable laws, rules, ordinances and regulations affecting the provision of the Services.
- C. The District is relying on the Contractor as the expert in this field. Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District and in accordance with this Agreement. Contractor shall use industry best practices and procedures when carrying out the Services, including IFAS recommendations for plant material and placement. Any additional compensation for additional duties shall be paid only as negotiated between the parties and upon the written authorization of the District.

**SECTION 3. TIMING.** Contractor shall coordinate the Services with the District's Designee. Contractor shall notify the District Designee in writing immediately upon recognizing any potential for a delay delivering its Services caused by itself or another contractor. Due to current construction projects and schedules at the project site, the Contractor and District recognize that time is of the essence of this Agreement and that District will suffer financial loss if the Services are not completed within the times specified herein. Contractor must coordinate its work with others performing work for the District as the District directs.

#### **SECTION 4.** PAYMENT FOR SERVICES.

- A. The District shall pay Contractor an amount not exceed **Forty Seven Thousand Eight Hundred Twenty-Seven Dollars and Fifty Cents** (\$47,827.50). Such amount includes payment for the Services, including but not limited to all materials and labor provided for in **Exhibits B** and **C** and all items, labor, materials, or otherwise, to provide the District the maximum benefits of the Work.
- B. The Contractor shall maintain records conforming to usual accounting practices and shall invoice the District at the completion of the Work. The District agrees to pay Contractor in a manner consistent with the Local Government Prompt Payment Act, sections 218.70 through 218.80 of the Florida Statutes. Final Payment, constituting the entire unpaid balance of the Contract Amount shall be made by the District to Contractor when: (i)

- Contractor has fully performed the Agreement; and (ii) the Services have been accepted by the District Engineer.
- C. If the District should desire additional work or services, Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the Parties shall agree in writing to an addendum, addenda, or change order(s) to this Agreement. Contractor shall be compensated for such agreed additional work or services based upon a payment amount acceptable to the parties and agreed to in writing.
- D. The District may require, as a condition precedent to making any payment to Contractor, that all subcontractors, material men, suppliers or laborers be paid and require evidence, in the form of lien releases or partial waivers of lien, to be submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that Contractor provide an affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from Contractor, in a form satisfactory to the District, that any indebtedness of Contractor, as to services to the District, has been paid and that Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workmen's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.

SECTION 5. WARRANTY AND COVENANT. Contractor warrants to the District that all materials furnished under this Agreement shall be new, and that all services and materials shall be of good quality, free from faults and defects, and will conform to the standards and practices for projects of similar design and complexity in an expeditious and economical manner consistent with the best interest of the District. All Work provided by Contractor pursuant to this Agreement shall be warranted for two (2) years from the date of acceptance of the Work by the District/ Contractor shall replace or repair warranted items to the District's satisfaction and in the District's discretion. Neither final acceptance of the Work, nor final payment therefore, nor any provision of the Agreement shall relieve Contractor of responsibility for defective or deficient materials or Work. If any of the materials or Work are found to be defective, deficient or not in accordance with the Agreement, Contractor shall correct, remove and replace it promptly after receipt of a written notice from the District and correct and pay for any other damage resulting therefrom to District property or the property of landowner's within the District.

Contractor hereby covenants to the District that it shall perform the services necessary to complete the Project: (i) using its best skill and judgment and in accordance with generally accepted professional standards and practices for projects of similar design and complexity as the development occurring within the District; (ii) in compliance with all applicable federal, state, county municipal, building and zoning, land use, environmental, public safety, non-discrimination and disability accessibility laws, codes, ordinances, rules and regulations, including, without limitation, all professional registration (both corporate and individual) for all required basic disciplines that it shall perform; and (iii) in an expeditious and economical manner consistent with the best interests of the District. Contractor hereby covenants to the District that any work product of the Contractor shall not call for the use of, nor infringe, any patent,

trademark, services mark, copyright or other proprietary interest claimed or held by any person or business entity absent prior written consent from the District.

**SECTION 6. INSURANCE.** Contractor shall, at its own expense, maintain insurance during the performance of its services under this Agreement, with limits of liability not less than the following:

- (1) Worker's Compensation Insurance in accordance with the laws of the State of Florida.
- (2) Commercial General Liability Insurance covering the Contractor's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
  - (i) Independent Contractors Coverage for bodily injury and property damage in connection with any subcontractors' operation.
- (3) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.
- (4) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

The District and Greenepointe Developers, LLC, and the officers, supervisors, agents, staff, and representatives of the foregoing shall be named as additional insured parties. Contractor shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the state of Florida. At no time shall Contractor be without insurance in the above amounts. Contractor shall, without interruption, maintain insurance for professional liability for errors and omissions for at least five (5) years after the completion or termination of this Agreement.

If Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

**SECTION 7. INDEPENDENT CONTRACTOR.** It is understood and agreed that at all times the relationship of Contractor and its employees, agents, subcontractors or anyone directly or

indirectly employed by Contractor to the District is the relationship of an independent contractor and not that of an employee, agent, joint venturer or partner of the District. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the District and Contractor or any of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor. The parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall hire and pay all of Contractor's employees, agents, subcontractors or anyone directly or indirectly employed by Contractor, all of whom shall be employees of Contractor and not employees of District and at all times entirely under Contractor's supervision, direction and control.

In particular, District will not: i) withhold FICA (Social Security) from Contractor's payments; ii) make state or federal unemployment insurance contributions on Contractor's behalf; iii) withhold state or federal income tax from payment to Contractor; iv) make disability insurance contributions on behalf of Contractor; or v) obtain workers' compensation insurance on behalf of Contractor.

COMPLIANCE WITH LAWS, ORDINANCES AND REGULATIONS. SECTION 8. In performing its obligations under this Agreement, Contractor and each of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public or governmental authority having appropriate jurisdiction, including all laws, regulations and rules relating to immigration and/or the status of foreign workers. Contractor shall initiate, maintain, and supervise all safety precautions and programs in connection with its obligations herein. Contractor shall ensure that all of Contractor's employees, agents, subcontractors or anyone directly or indirectly employed by Contractor observe Contractor's rules and regulations of safety and conduct. Contractor shall take all reasonable precautions for the safety of and shall provide all reasonable protection to prevent damage, injury or loss to all of its employees, agents and subcontractors performing its obligations herein and other persons who may be affected, and any material, equipment and other property. Contractor shall remedy all damage or loss to any property caused in whole or in part by Contractor, its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor, or by anyone for whose acts Contractor may be liable. Contractor shall indemnify District for all damage or losses it may incur or be exposed to because of Contractor or any of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor's failure to comply with the provisions contained herein.

SECTION 9. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE. A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of actual damages and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

**SECTION 10. ENFORCEMENT OF AGREEMENT.** In the event that either Party is required to enforce this Agreement by court proceedings or otherwise, then the parties agree that the

prevailing party shall be entitled to recover from the other all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.

**SECTION 11. AMENDMENTS.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Contractor.

**SECTION 12. AUTHORIZATION.** The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this instrument.

**SECTION 13. NOTICES.** All notices, requests, consents and other communications under this Agreement ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

**A. If to Contractor:** The Tree Amigos Outdoor Services, Inc.

5000-18 Highway 17 No. 235 Fleming Island, Florida 32003

Attn: \_\_\_\_\_

**B. If to the District:** Sandridge Community

Development District

2300 Glades Road, Suite 410W Boca Raton, Florida 33431 Attn: District Manager

With a copy to: KE Law Group, PLLC

PO Box 6386

Tallahassee, FL 32314 Attn: District Counsel

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

**SECTION 14. ARM'S LENGTH TRANSACTION.** This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. Both parties participated fully in the preparation of this Agreement and received the advice of counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, both parties are deemed to have drafted, chosen, and selected the language, and the doubtful language will not be interpreted or construed against either the District or the Contractor.

**SECTION 15. THIRD PARTY BENEFICIARIES.** This Agreement is solely for the benefit of the District and the Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Contractor and their respective representatives, successors, and assigns.

**SECTION 16. ASSIGNMENT.** Neither the District nor the Contractor may assign this Agreement or any monies to become due hereunder without the prior written approval of the other.

**SECTION 17. APPLICABLE LAW AND VENUE.** This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida. Each party consents that the venue for any litigation arising out of or related to this Agreement shall be in Clay County, Florida.

#### SECTION 18. INDEMNIFICATION.

To the fullest extent permitted by law, and in addition to any other obligations of Contractor under this Agreement or otherwise, Contractor shall indemnify, hold harmless, and defend GreenePointe Developers, LLC, and the District, and their respective officers, directors, Supervisors, Commissioners, employees, staff, managers, attorneys, engineers, consultants, agents, contractors and subcontractors, of each and any of all of the foregoing entities and individuals (together, "Indemnitees") from all claims, liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused, in part or in whole, by (i) the negligent, reckless, or intentionally wrongful misconduct of the Contractor, or any employee, agent, subcontractor, or any individual or entity directly or indirectly employed or used by any of them to perform any of the Services, (ii) the Contractor's performance of, or failure to perform, Contractor's obligations pursuant to this Agreement or any Services or Contractor's performance of any activities in connection therewith, and (iii) any breach of any warranty, representation, covenant, or agreement made by Contractor in this Agreement or any Services.

- (2) To the extent required by Florida law to make the provisions of any indemnification, defense or hold harmless provision of this Agreement enforceable (and otherwise this sentence does not apply), such indemnification, hold harmless and defense obligation shall not exceed \$1,000,000.00 (or the amount of any applicable insurance coverage, if such amount is greater), the amount of which bears a reasonable commercial relationship to the Agreement and was part of the project specifications or bid documents. In the event that any indemnification, defense or hold harmless provision of this Agreement is determined to be unenforceable, the provision shall be reformed to give the provision the maximum effect allowed by Florida law and for the benefit of the Indemnitees.
- (3) The Contractor shall ensure that any and all subcontractors include this express paragraph for the benefit of the Indemnitees. Obligations under this section shall include, but are not limited to, the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), any interest, expenses, damages, penalties, fines, or judgments against the District.

SECTION 19. CANCELLATION. The District shall have the right to cancel this Agreement at any time due to Contractor's failure to perform in accordance with the terms of this Agreement or for any reason. Contractor shall have the right to cancel this Agreement upon thirty (30) days written notice mailed to the District at the address written above stating a failure of the District to perform in accordance with the terms of this Agreement. The District's liability upon cancellation or termination of this Agreement shall be limited to paying for the reasonable value of labor and materials physically incorporated into the Services up to the effective date of cancellation, along with the value of materials specifically fabricated by Contractor for the Services up to the date the notice of cancellation or termination was given, though not incorporated in the Services, but not reasonably usable elsewhere, less payments already made to Contractor, as Contractor's sole means of recovery for cancellation.

**SECTION 20. OWNERSHIP OF DOCUMENTS.** All rights in and title to all plans, drawings, specifications, ideas, concepts, designs, sketches, models, programs, software, creation, inventions, reports, or other tangible work product originally developed by Contractor pursuant to this Agreement shall be and remain the sole and exclusive property of the District when developed and shall be considered work for hire.

**SECTION 21. PUBLIC RECORDS.** The Contractor agrees and understands that Chapter 119, Florida Statutes, may be applicable to documents prepared in connection with the services provided hereunder and agrees to cooperate with public record requests made thereunder. In connection with this Contract, Contractor agrees to comply with all provisions of Florida's public records laws, including but not limited to Section 119.0701, *Florida Statutes*, the terms of which are incorporated herein. Among other requirements, Contractor must:

- a. Keep and maintain public records required by the District to perform the service.
- b. Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a

- reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Contractor does not transfer the records to the District.
- d. Upon completion of this Agreement, transfer, at no cost, to the District all public records in possession of the Contractor or keep and maintain public records required by the District to perform the service. If the Contractor transfers all public records to the District upon completion of this Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

THE CONTRACTOR HAS **QUESTIONS** REGARDING APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING AGREEMENT, CONTACT TO THE **PUBLIC** RECORDS **THIS** CUSTODIAN AT C/O CRAIG WRATHELL, WRATHELL, HUNT AND ASSOCIATES, LLC, 2300 GLADES ROAD, SUITE 410W, BOCA RATON, 33431. (561)570-0010, AND E-MAIL **FLORIDA PHONE** WRATHELLC@WHHASSOCIATES.COM.

**SECTION 23. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

**SECTION 24. HEADINGS FOR CONVENIENCE ONLY.** The descriptive headings in this Agreement are for convenience only and shall not control nor affect the meaning or construction of any of the provisions of this Agreement.

**SECTION 25. ENTIRE AGREEMENT.** This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Agreement.

**SECTION 26. COMPLIANCE WITH E-VERIFY.** Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees and shall comply with all requirements of Section 448.095, *Florida Statutes*, as to the use of subcontractors. The District may terminate the Agreement immediately for cause if

there is a good faith belief that the Contractor has knowingly violated Section 448.091, *Florida Statutes*. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

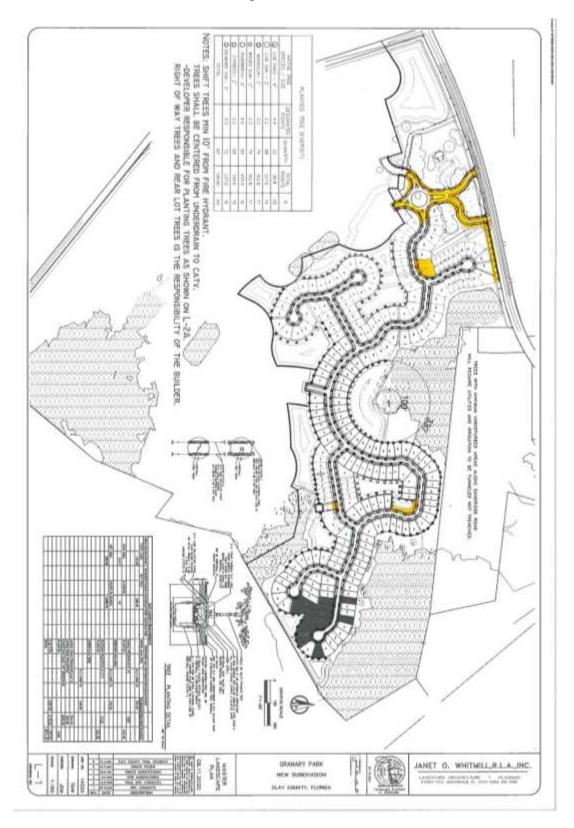
**IN WITNESS WHEREOF,** the parties hereto have signed this Agreement on the day and year first written above.

Attest:	SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT
Secretary/Assistant Secretary	Chair/Vice Chair, Board of Supervisors
Witness	THE TREE AMIGOS OUTDOOR SERVICES, INC., a Florida corporation
~	By:
Signature of Witness	Print Name:
Print Name	Title:
Exhibit A: Map of Installation Loca	ations

Exhibit B: Proposal

Exhibit C: Landscape Plan

Exhibit A: Map of Installation Locations



#### Exhibit B: Proposal



#### Quotation

Quote #: 16231 Date: 09/09/2021

Billed To: Sandbridge CDD Project: 0

This quote is valid until: 10/09/2021

Description	Common Name	Quantity	Price	Ext Price
Granary Park L-2A				
Quercus Virginia 4"cal 14'ht 6'spd	Live Oak	24 00	600.00	14,400.00
Viburnum Odoratissimum 24"x24" 7gal	Viburnum	165.00	24.50	4,042.50
Myrica Cerifera 6'ht 4'spd FTG	Wax Myrtle	30.00	185.00	5,550.00
Ulmus Alata 2"cal 12'ht 5'spd (3"cal)	Winged Elm	1.00	395.00	395.00
Quercus Virginia 2"cal 12'ht 5'spd (3"cal)	Live Oak	7.00	395.00	2,765.00
Argentin Bahia Un-irrigated	Bahia Grass	29.200.00	0.38	11,096.00
Pine Bark	Pine Bark	50.00	40.00	2,000.00
Irrigation	Irrigation	1.00	1,379.00	1,379.00
Irrigation w/ 1 clock & components per area	Irrigation	2.00	850.00	1,700.00
Landscape Timbers 4"x4" (Lift Station)	Page of Miles and All	1.00	1,550.00	1,550.00
Grade/Prep	Grade	1.00	850.00	850.00
Mobilization	Mobilization	1.00	300.00	300.00
Equipment	Equipment	1.00	650.00	650.00
Delivery	Delivery	1.00	1,150.00	1,150.00

Notes

Approved:	Date:
2.0	



#### Quotation

Quote #: 16231 Date: 09/09/2021

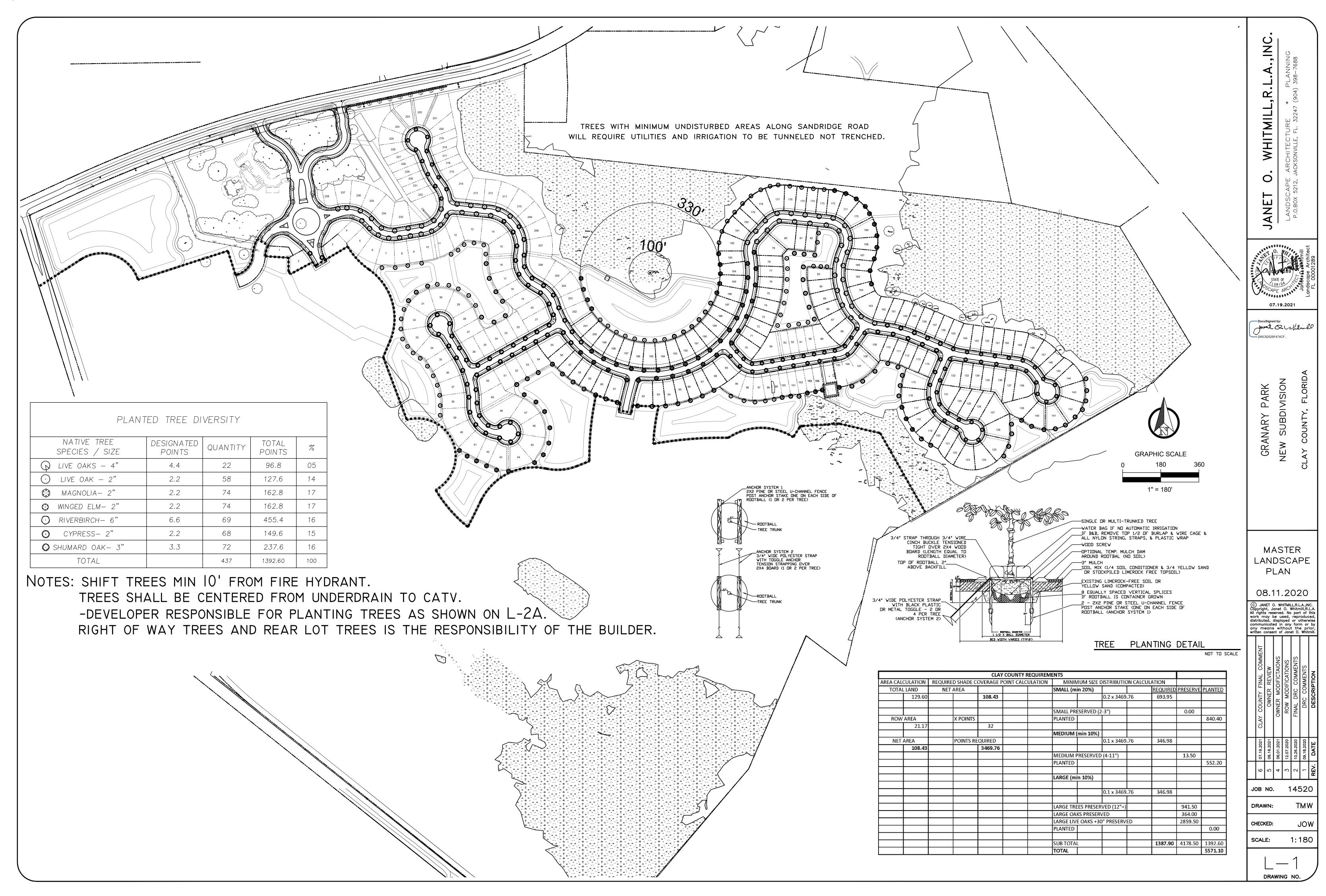
Billed To: Sandbridge CDD Project:

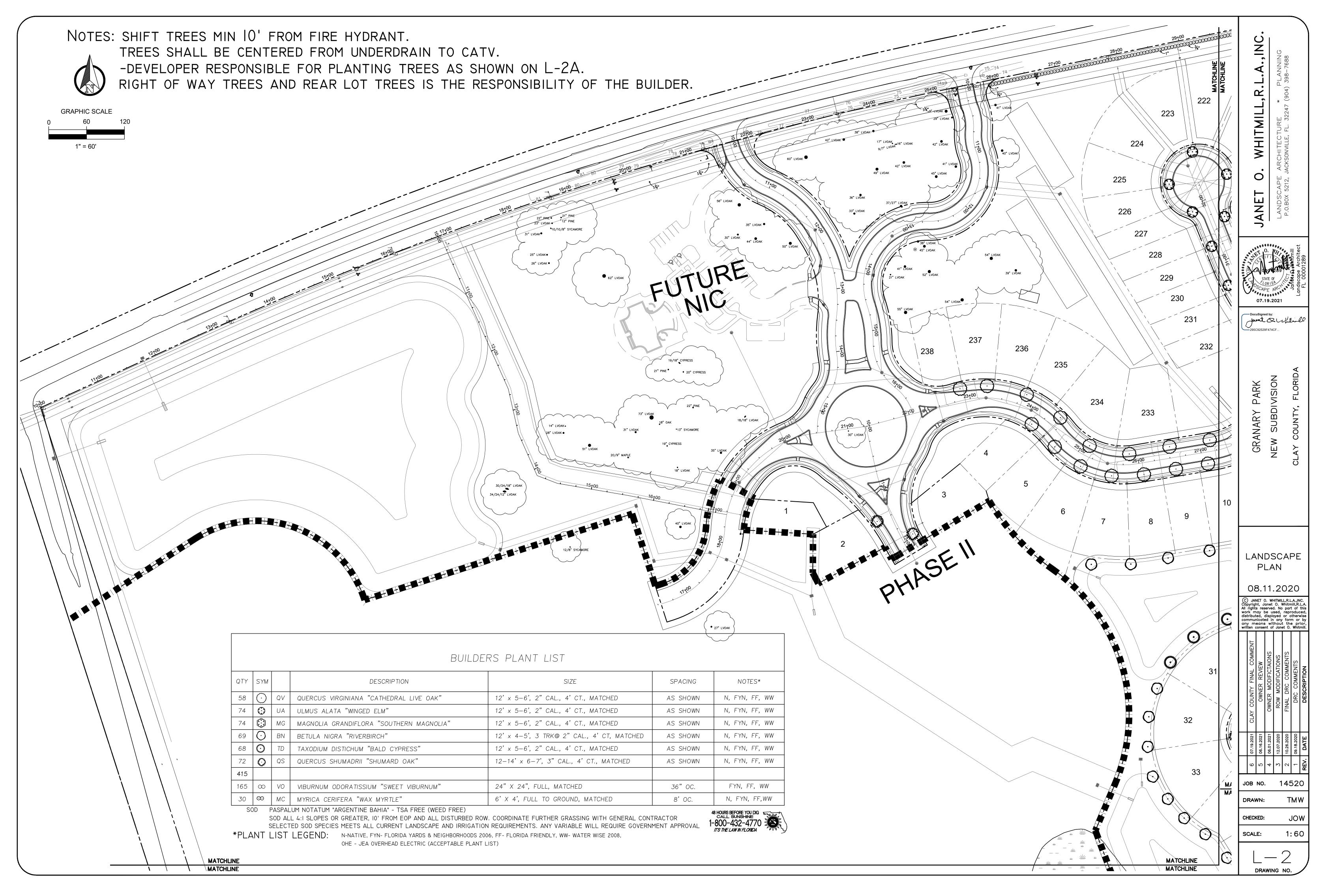
This quote is valid until: 10/09/2021

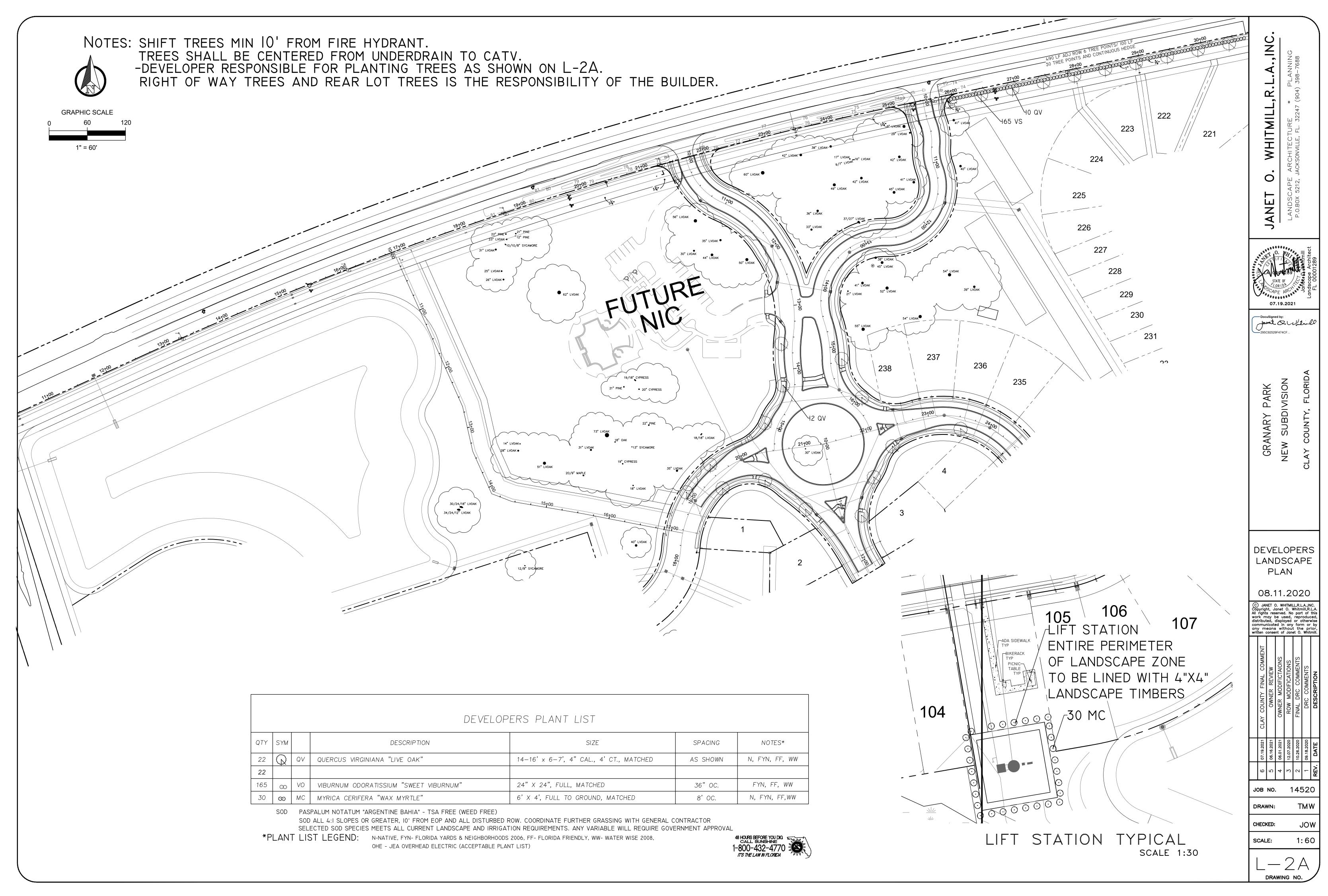
Description Common Name Quantity Price Ext Price

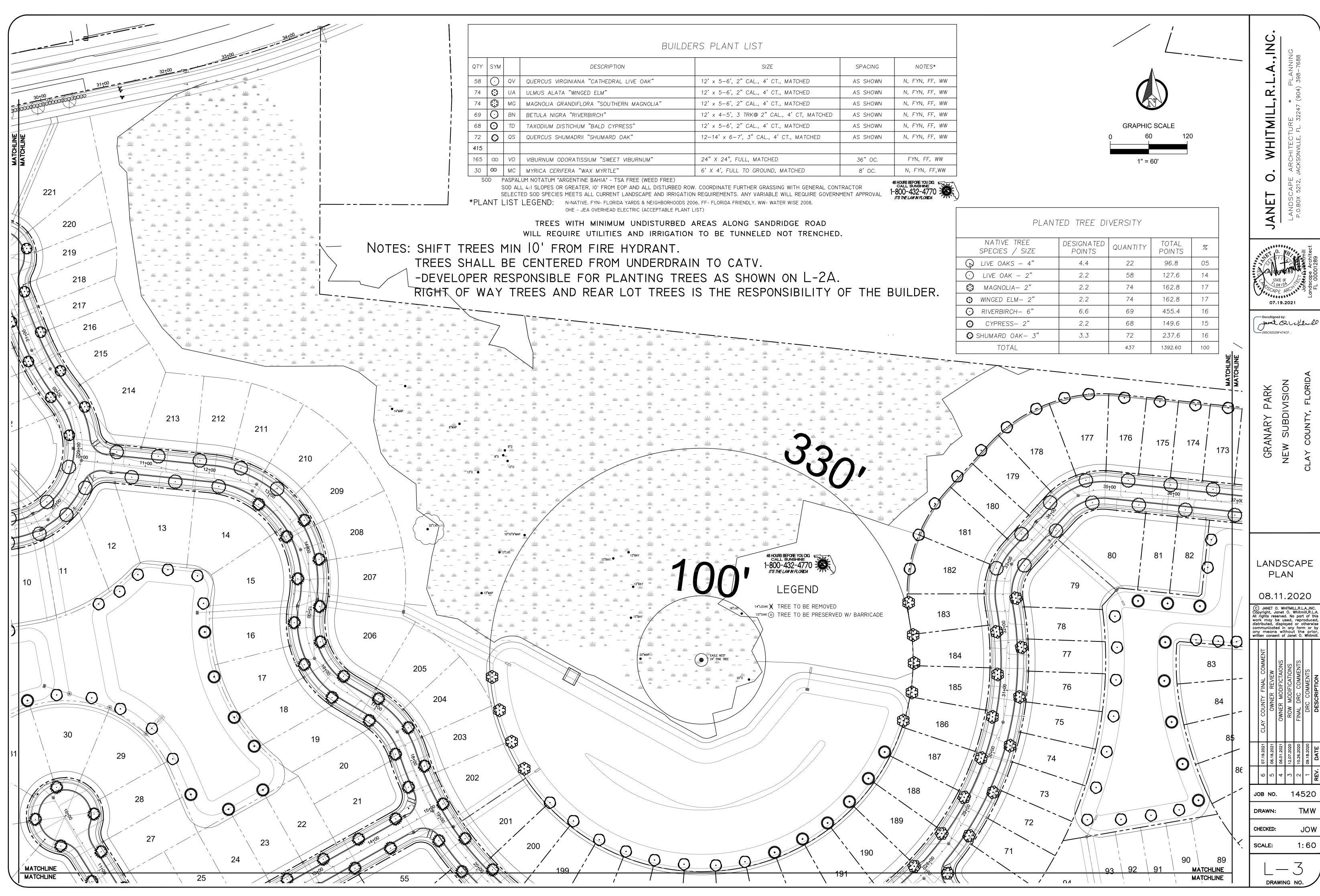
Total: \$47,827.50

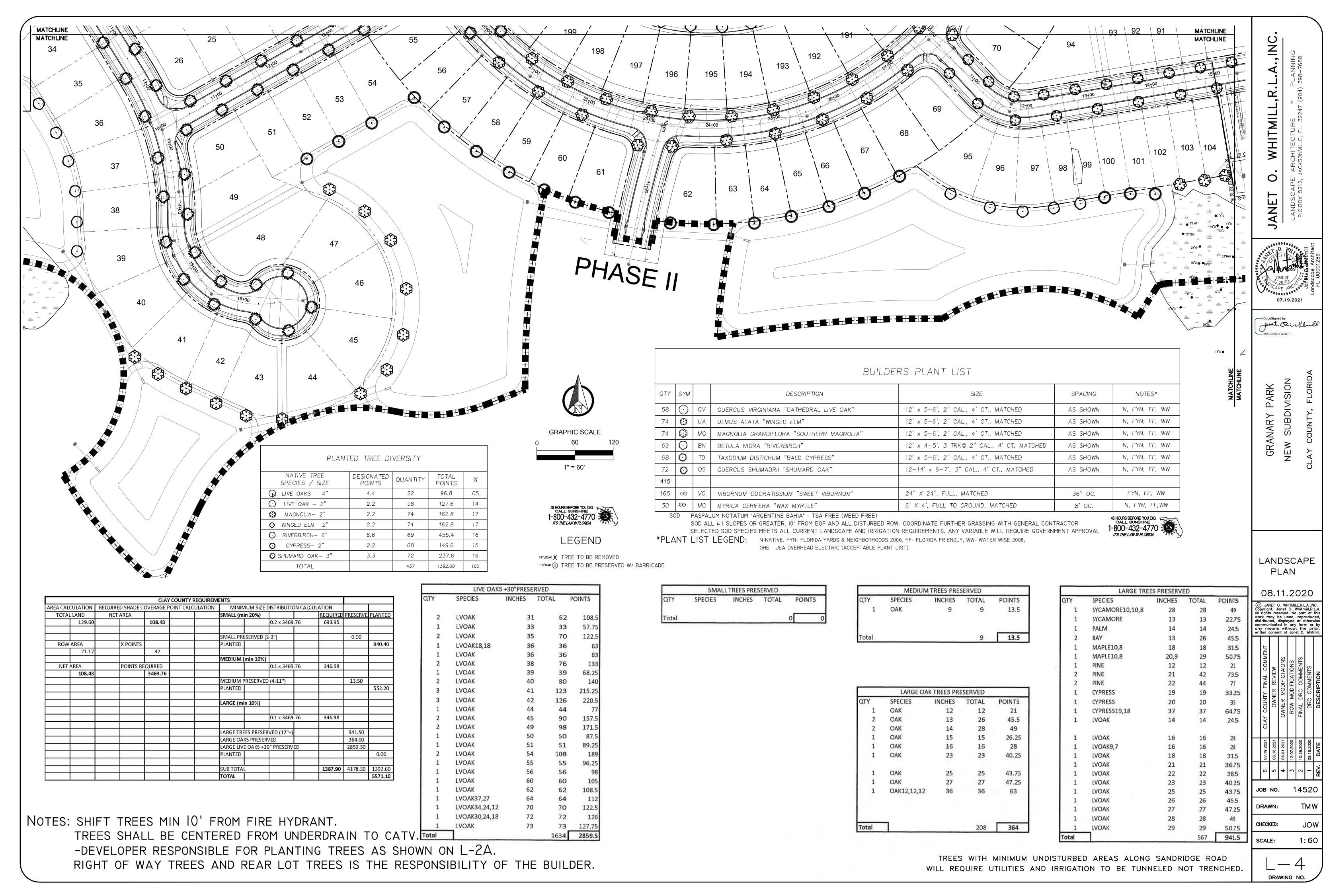
### Exhibit C: Landscape Plan

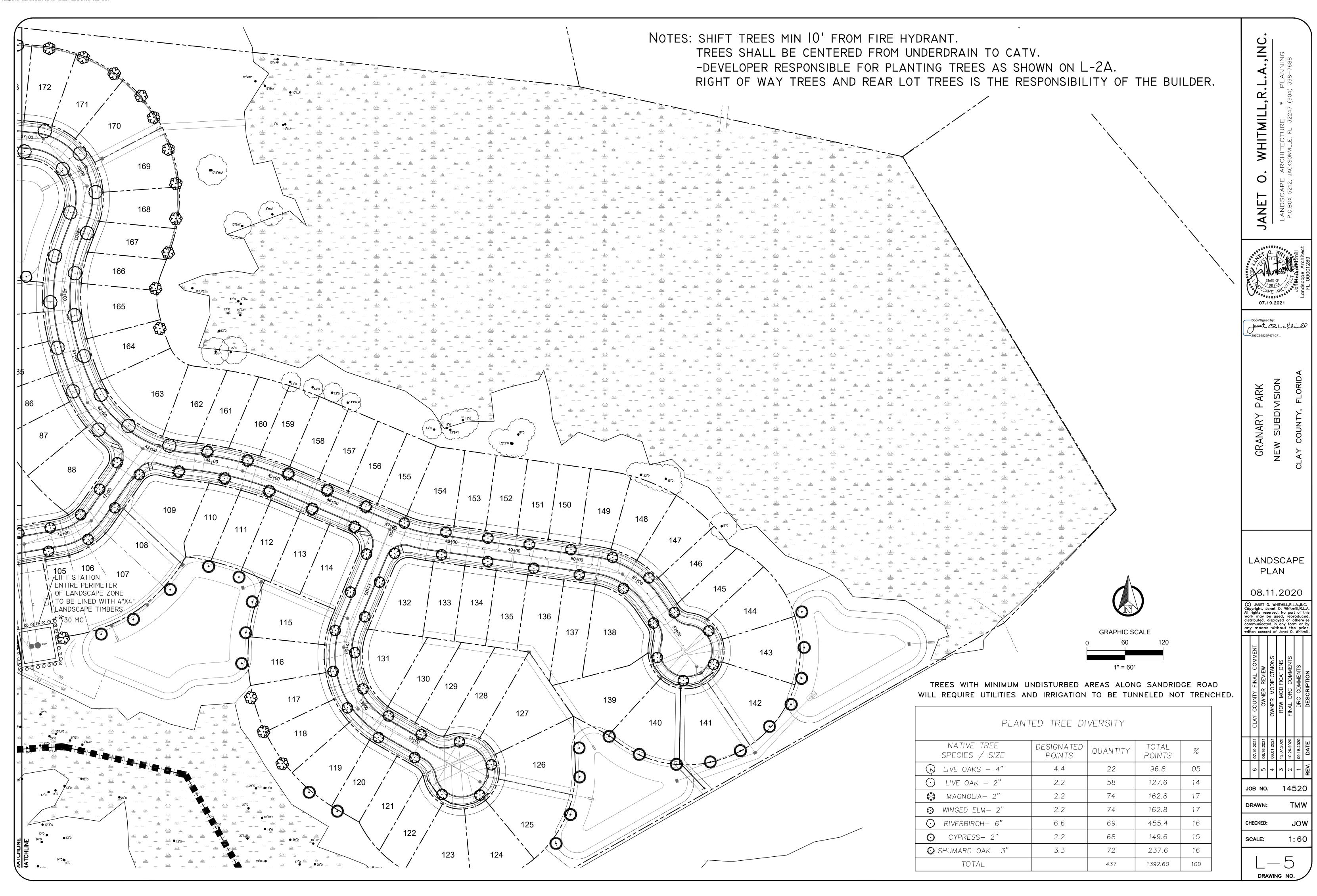












Extruded sheets or panels with integral male/female sliding lock connection ends. Material shall be HDPE with a minimum thickness of 60 mil, and shall be ribbed. Root barrier shall extend to a minimum depth of 42" below finish grade. The root barrier shall be a minimum of 12 feet long, centered on the tree and parallel to the utility main or service line being protected, unless shown otherwise on the plans. Root barrier shall be installed at any tree planted in a CCUA utility easement, or any tree planted within 7.5 feet of all CCUA utility mains or services. No trees shall be planted in a CCUA utility easement without the approval of CCUA. No trees shall be closer than 5 feet to any CCUA utility line or services.

ROOT BARRIER DETAIL

TREE BARRIER DETAIL

LIVE OAKS +30"PRESERVED

LVOAK

LVOAK37,27

LVOAK34,24,12

LVOAK30,24,18

LVOAK18,18

INCHES

TOTAL

33

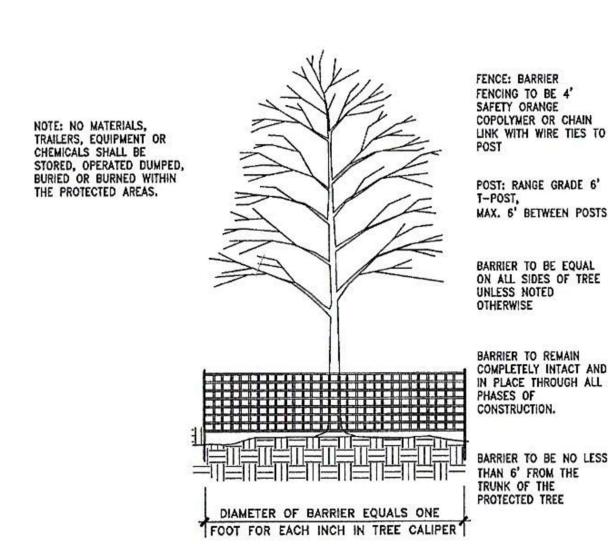
35

36

40

42

72



POINTS

108.

57.7

122.

68.2

215.2

220.

157.

171.

89.2

96.2

108.

122.

127.7

2859.5

62

33

70

36

36

76

39

80

123

126

44

90

98

50

51

108

55

56

60

62

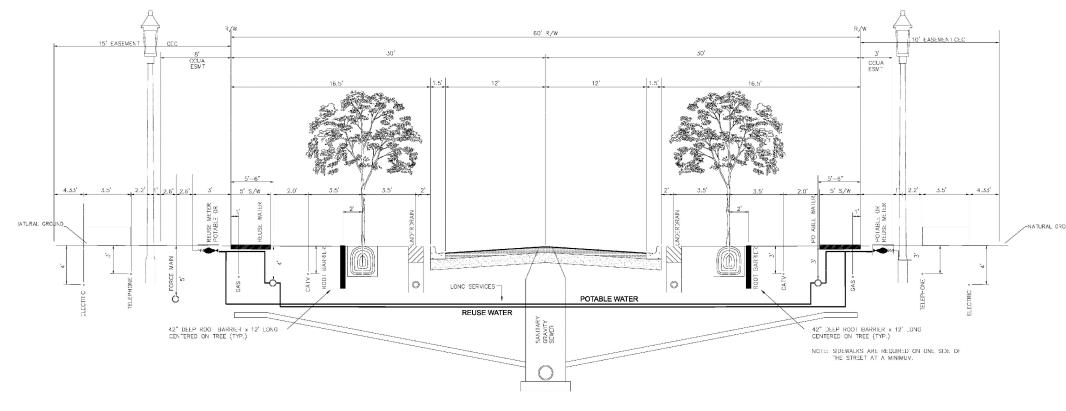
64

70

72

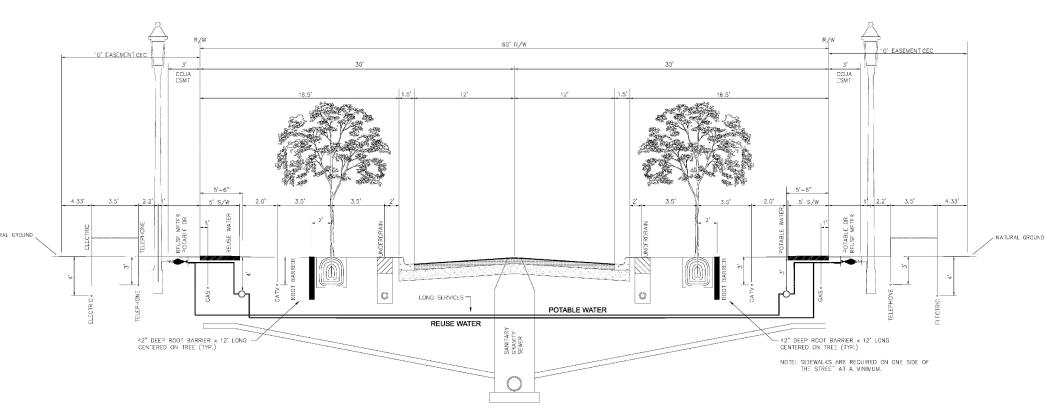
73

1634



REVISED TYPICAL SECTION FOR 60' R/W WITH GRAVITY SEWER, REUSE AND FORCE MAIN

NOTES: SHIFT TREES MIN 10' FROM FIRE HYDRANT. TREES SHALL BE CENTERED FROM UNDERDRAIN TO CATV.



REVISED TYPICAL SECTION FOR 60' R/W WITH GRAVITY SEWER AND REUSE

NOTES: SHIFT TREES MIN 10' FROM FIRE HYDRANT TREES SHALL BE CENTERED FROM UNDERDRAIN TO CATV.

	SMAL	L TREES PRE	SERVED		
QTY	SPECIES	INCHES	TOTAL	POINTS	
Total		Aller Lo		0	0

QTY	SPECIES	INCHES	TOTAL	POINTS
1	OAK	9	9	13.5
Total			9	13.5

	LARGE OAI	K TREES PR	ESERVED	
QTY	SPECIES	INCHES	TOTAL	POINTS
1	OAK	12	12	21
2	OAK	13	26	45.5
2	OAK	14	28	49
1	OAK	15	15	26.25
1	OAK	16	16	28
1	OAK	23	23	40.25
1	OAK	25	25	43.75
1	OAK	27	27	47.25
1	OAK12,12,12	36	36	63
Total			208	364

	LARGE TRE	ES PRESERV	ED	
QTY	SPECIES	INCHES	TOTAL	POINTS
1	SYCAMORE10,10,8	28	28	49
1	SYCAMORE	13	13	22.75
1	PALM	14	14	24.5
2	BAY	13	26	45.5
1	MAPLE10,8	18	18	31.5
1	MAPLE10,8	20,9	29	50.75
1	PINE	12	12	21
2	PINE	21	42	73.5
2	PINE	22	44	77
1	CYPRESS	19	19	33.25
1	CYPRESS	20	20	35
1	CYPRESS19,18	37	37	64.75
1	LVOAK	14	14	24.5
1	LVOAK	16	16	28
1	LVOAK9,7	16	16	28
1	LVOAK	18	18	31.5
1	LVOAK	21	21	36.75
1	LVOAK	22	22	38.5
1	LVOAK	23	23	40.25
1	LVOAK	25	25	43.75
1	LVOAK	26	26	45.5
1	LVOAK	27	27	47.25
1	LVOAK	28	28	49
1	LVOAK	29	29	50.75
Total			567	941.5

## PLANTING NOTES

1. The LANDSCAPE CONTRACTOR is responsible for verifying project site conditions and all quantities indicated on these plans before commencing any work. LANDSCAPE CONTRACTOR shall notify the LANDSCAPE ARCHITECT if soil conditions are poorly drained to determine is substitution of materials is necessary.

2. Soil tests shall be provided to evaluate various areas of the landscape (especially the parking lot islands) for pH. available nutrients, phosphorus content, bulk density, etc. This will serve to ensure proper plant selection according to prevailing soil conditions, what lime/sulphur applications are needed (if any) and long-term survival of plant material.

3. All plant material shall be Florida Grade No. 1 or better nursery grown in accordance to Florida Grades and Standards

4. All plant material shall be container grown or B&B. B&B materials shall be "hardened off" root pruned during field production and shall be dug at least several weeks before planting is performed.

5. Plants shall be sound, healthy and vigorous, well branched and densely foliated when in leaf. They shall be free of disease, insects, eggs or larvae and shall have healthy, well developed root systems. They shall be free from physical damage or adverse conditions that would prevent thriving growth.

6. All plants shall conform to the varieties indicated in the plant list.

7. Substitution of plant materials will not be permitted unless authorized in writing by the LANDSCAPE ARCHITECT. If proof is submitted that any plant specified in not obtainable, a proposal will be considered for use of the nearest equivalent size or

variety with corresponding adjustment of contract price. 8. Plant material locations and bed outlines shall be staked or flagged on site by the CONTRACTOR and shall be adjusted if required to fit actual as-built conditions on site and approved by the owner

or owners representative. 9. All proposed tree planting locations shall be staked or flagged before installation by the LANDSCAPE ARCHITECT and approved by the owner or owners representative.

10. The CONTRACTOR shall estimate the depth of the planting hole by measuring the distance between the point where the topmost root emerges from the trunk and the bottom of the root ball. The planting hole shall be slightly shallower than this distance. No more than 2 to 3 inches of the root ball needs to be above the soil unless the site is poorly drained. Poorly drained soil requires planting depths even or higher. Planting holes dug too deep are required to have soil added to the bottom and loosely compacted. If planting holes should fill with water as it is dug, position the bottom of the root ball above the water and mound soil to cover the sides of the ball. The hole shall be at least 1.5 times the diameter of the root ball. Wider holes shall be used for compacted soil and wet sites.

11. The soil shall be freshly tilled and large clods of soil broken up. The growing medium shall be settled and firm at the time of herbicide application. Herbicides may be mechanically incorporated by mixing into top layer at a depth of 1-3 inches.

12. All backfill around plant material shall be worked firmly by slicing a shovel down into the backfill 20 to 30 times around the tree as you add backfill soil. Large clumps shall be broken up. Do not pack the backfill. Only step firmly on backfill soil to stabilize the root ball. The top of the root ball shall remain 1 inch (small trees) to 3 inches (large trees) or approximately 10% above grade. Do not over-pack the loosened soil when wet. Add 10 to 20 gallons of water to the rootball and backfill. Fill in any holes or depressions with backfill soil. Do not attempt to eliminate air pockets by compaction. Water infiltrating the backfill soil

will eliminate large air pockets. 13. LANDSCAPE CONTRACTOR shall bear final responsibility for proper surface drainage of planted areas. Any discrepancy in the drawings, obstruction on the site, or prior to work done by any other party, which the CONTRACTOR feels precludes establishing proper drainage shall be brought to the attention of the LANDSCAPE ARCHITECT for correction or relief of said responsibility.

14. When planting on slopes, set tree so top-most root in the ball on the uphill side is even with the soil. The side of the root ball on the downhill side will be well above the surrounding soil. Soil shall cover the sides of the root ball. Mulch shall cover the edge of the rootball and not piled on top.

15. Planting beds shall be cut or edged to form a uniform clean line between beds and lawn areas.

16. After all plant material in a plant bed area has been installed and approved, the areas between plants shall be raked to an even grade to conform to premulching finish grades. All planting beds and plant saucers shall then be uniformly covered with a minimum depth of three (3) inches of #2 grade or better of mini pine bark nuggets with a maximum diameter of two (2) inches. Contractor to provide a sample prior to installation.

17. Before fertilization a soil and/or foliar nutrient analysis shall be performed to determine whether phosphorus fertilizer with 30% slow approximately 4-6 weeks after installation.

18. Plant material soil shall be "native" soil that was removed from the planting area.

19. After sodding is completed, the entire side areas shall be watered by hand or irrigation system each day for two weeks. After approximately one month of installation, sodded areas shall then be top dressed with a 15-0-15 commercial slow-release fertilizer at a rate of 6.67 pounds per 1,000 square

21. Rough grades will be established by the owners general contractor at approximately 3 inches below curbs, sidewalks,

shall be a minumim 30" from buildings or walks. 22. CONTRACTOR shall coordinate construction of planting areas

at the rate of application specified. 24. Sod areas shall be SPECIFIED Grass. Grass for sodding shall be freshly cut in squares one foot wide by two feet long. Sod shall be healthy, free of insects and weeds, in naturally flourishing

line to form a uniform layer. All uneven edges shall be squarely trimmed to allow close and firm fitting of each piece. 26. After sodding is completed, the entire sod areas shall be watered by hand or irrigation system each day for two weeks. Sodded areas shall then be top dressed with a commercial fertilizer

all plant material on site during and before planting, until the work in accepted by the LANDSCAPE ARCHITECT and/or owner. The LANDSCAPE CONTRACTOR is responsible for removing tree stakes after tree is established.

28. All plants shall be guaranteed by the LANDSCAPE CONTRACTOR to be healthy plants and in flourishing condition of active growth for ninety (90) days from final inspection and acceptance. All trees shall be guaranteed an additional one year from final inspection

have the right to reject any and all work which in his opinion does not meet with the requirements of the specifications at any stage of the project operation.

30. In general, the work shall proceed as rapidly as the site

31. There will be special care to all existing trees to be retained on site to avoid construction damage.

a shop drawing of the layout and design must be submitted to the governmental agency, for review

33. Irrigation system shall be fully automatic, providing 100% 34. Irrigation station shall be set where there will be no mixing or impacts. Shrub risers shall be minimum 2.5' from eop and

35. A double check backflow prevention (or approved equal); equal water meter.

36. After the landscape plan is approved by the governmental agency any subsequent changes must be resubmitted

QUANTITY

22

58

74

74

69

68

72

POINTS

96.8

127.6

162.8

455.4

149.6

237.6

1392.60

05

14

16

15

16

100

PLANTED TREE DIVERSITY

DESIGNATED

POINTS

4.4

2.2

2.2

2.2

6.6

2.2

3.3

NATIVE TREE

SPECIES / SIZE

() LIVE OAKS - 4"

 $\{\cdot\}$  LIVE OAK - 2"

MAGNOLIA- 2"

(·) RIVERBIRCH- 6"

CYPRESS- 2"

SHUMARD OAK- 3"

TOTAL

38. Do not plant trees below Normal Water Line (NWL) see civil drawings. Sod all 4:1 or greater slopes. Seed all other disturbed areas.

release nitrogen will be required. All planting bed areas shall be fertilized

planting hole. If soil is badly contaminated, good quality soil shall be used as replacement after contaminated soil has been completely removed from

feet of area in an evenly broad—case pattern.

20. The LANDSCAPE CONTRACTOR is responsible for all fine grading preparation for planting. Apply pre—emergent to all beds prior to planting.

hardscape amenities, mowing strips and abutments. All materials

with installation of irrigation system. 23. Where seeding may be required on the plans, germination rate shall be the maximum percentage required for the variety specified

conditions. Dry, brown and unfresh sod will be rejected. 25. Sod shall be laid end to end and side to side in a staggered

as directed herein at the rate of 12 pounds per 1000 square feet of area in an evenly broad case pattern.

27. The LANDSCAPE CONTRACTOR is responsible for fully maintaining

and acceptance.

29. The LANDSCAPE ARCHITECT, owner or owners representative shall

becomes available. Keep all areas of work clean, neat, and orderly

32. An automatic irrigation system is to be provided and

and approval, prior to installation.

coverage to all planting areas, with all pop up heads in lawn area. of shrub and lawn areas, fixed spray heads with gear driven heads all heads minimum 2' from buildings.

to a DCA-100; to be mounted in a rectangular valve box (12"x 10") on the service side of the meter and immediately adjacent to the

for review and approval. 37. Shade trees shall be planted minimum 5' from EOP and 15' from OHE.

PLAN

DETAILS

 $\circ$ 

 $\vdash$ 

H

0

Z

07.19.2021

paret Quilling

VISION

SUBDI

PARK

GRANARY

08.11.2020

© JANET O. WHITMILL,R.L.A.,INC. Copyright, Janet O. Whitmill,R.L.A. All rights reserved. No part of this work may be used, reproduced, distributed, displayed or otherwise communicated in any form or by any means without the prior, written consent of Janet O. Whitmill.

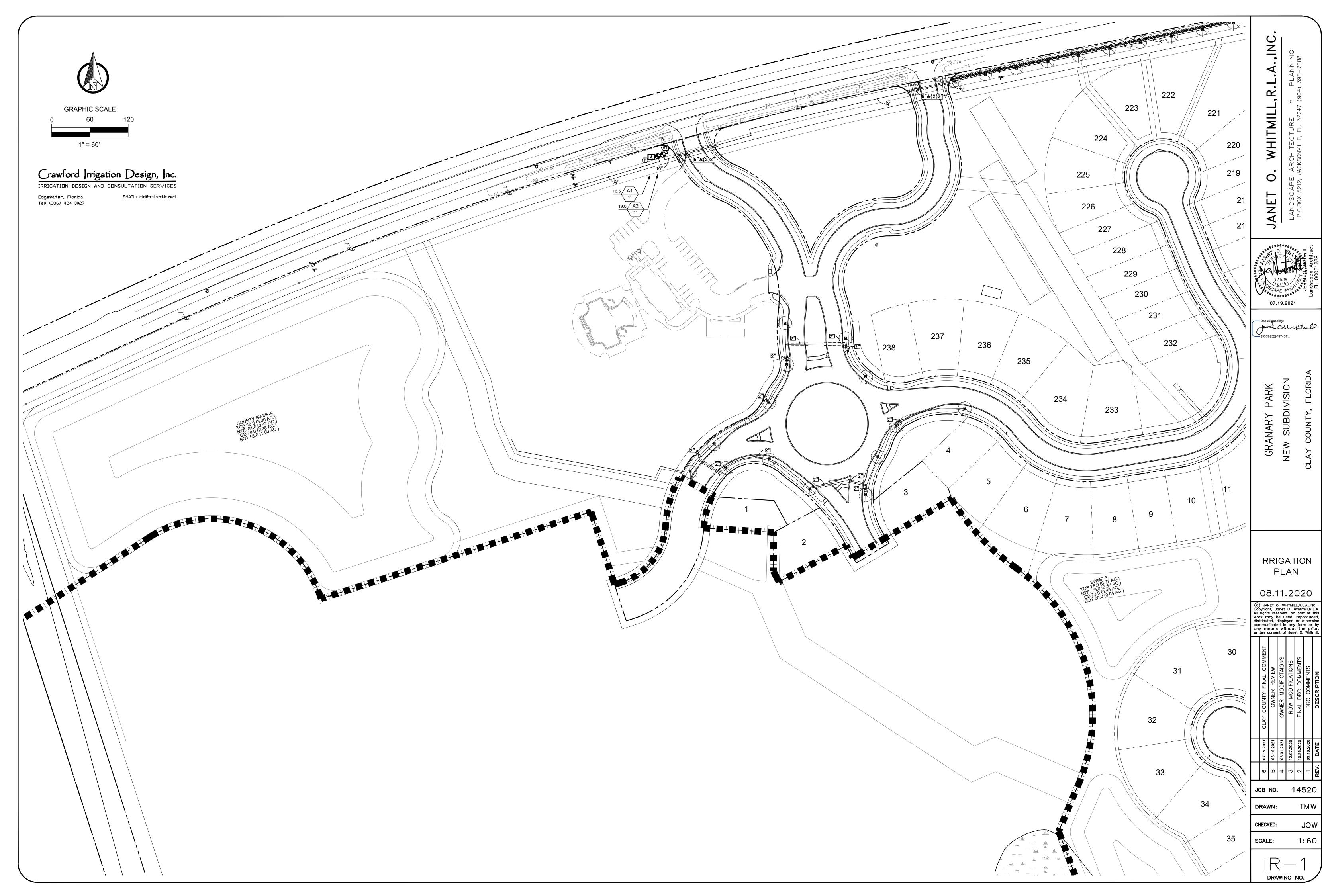
ROW MODIFICATIONS FINAL DRC COMMENTS DRC COMMENTS DESCRIPTION	12.07.2020 10.26.2020 09.18.2020 <b>DATE</b>	3 1 1 REV.	4.4500
FINAL DRC COMMENTS	10.26.2020	2	
ROW MODIFICATIONS	12.07.2020	3	_
OWNER MODIFICTAIONS	06.01.2021	4	
OWNER REVIEW	06.16.2021	2	
CLAY COUNTY FINAL COMMENT	07.19.2021	9	

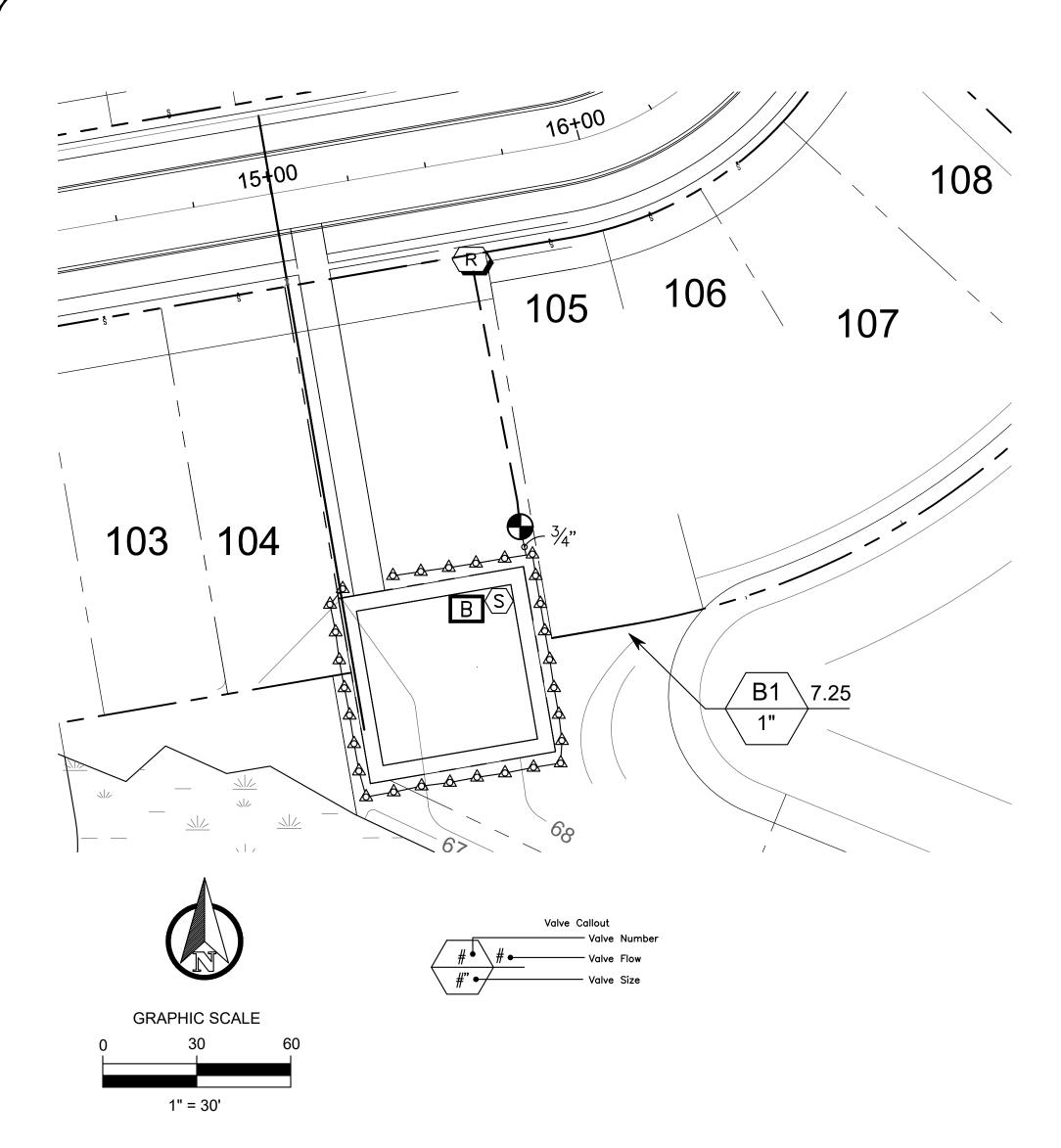
JOB NO. 14520 **TMW DRAWN:** 

CHECKED: JOW 1:60 SCALE:

-6

DRAWING NO





SYMBOL	MANUFACTURER/MODEL	QTY	ARC	<u>PSI</u>	<u>GPM</u>	RAD
×	Two Rain Bird 1401 bubbler	24 x2	360	30	2 x.25	3'
۵	Two Rain Bird PCT-07	29	360	30	2 x.12	3'
<u>SYMBOL</u>	MANUFACTURER/MODEL/DESCRIPTION		QTY			
Ф	Rain Bird RD-12-S-P30-NP with GPH Irrigation Products GD	FN	2			
	Area to Receive Dripline Rain Bird XFD-PL-09-12 In-Line Pressure Compensating Landscape Dripline with Built-In Check Valve. I.OGPH emitters at 12.0" O.C. Dripline laterals spaced at 16.0" apart, with emitters offset for triangular pattern. Install dripline on both sides of plant material.		1,000	) s.f.		
SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	QTY				
	Rain Bird PESB-R in a 12" Purple Valve Box	2				
	Raın Bırd XCZ-100-PRB-COM ın a Jumbo Purple Valve Box	1				
A	Hunter NODE-200 install DC latching solenoids on valves AI \$ A2. Valves to be connected into future 2-wire control system for Amenity Center.	I				
В	Hunter PC-400-PL 4 Station Controller	1				
P	Hunter SC-PROBE Soil Moisture Sensor	1				
$\langle S \rangle$	Hunter Minliclik Rain Sensor	1				
R	2" Reclaim Water Meter (by others)	1				
R1	2" Reclaim Water Meter (by others)	1				
	Irrigation Lateral Line: PVC Class 200 Purple	4,700 l.f.				
	Irrigation Mainline: PVC Class 200 Purple 1-1/4"	120 l.f.				
	Pipe Sleeve: PVC Schedule 40					

IRRIGATION CONTRACTOR SHALL BE RESPONSIBLE FOR THEIR OWN TAKE OFF

## **UNDERGROUND IRRIGATION SPECIFICATIONS**

#### 1.0 GENERAL

1.1 SUMMARY: Includes but not limited to: A. Furnishing and installing sprinkler system as described in Contract Documents complete with accessories necessary for proper functioning.

#### 1.2 SYSTEM DESCRIPTION:

A. Design Requirements: 1. Layout of Irrigation Heads:

B. Pre-Installation Conference:

a. Location of heads shown on Drawings is approximate. Actual placement may vary slightly as is required to achieve full, even coverage without spraying onto buildings, sidewalks,

#### 1.3 QUALITY ASSURANCE:

A. Regulatory Requirements:

1. Work and materials shall be in accordance with latest rules and regulations, and other applicable state or local laws. Nothing in Contract Documents is to be construed to permit work not conforming to these codes.

1. Meet with Owner and Landscape Architect to discuss and clarify all aspects of job requirements prior to commencing work of this Section.

C. System Adjustments: 1. Minor adjustments in system will be permitted to avoid existing fixed obstructions.

2. Mainline, laterals, and valves are shown for clarity purposes only. All irrigation equipment to be with landscape area. Mainline, laterals and valves to be installed as far away from existing and

new specimen trees as possible. D. 1. Documentation and submittal of actual water supply performance prior to commencing installation.

#### 1.4 SUBMITTALS:

A. Record Drawings: 1. Prepare an accurate as-built drawing as installation proceeds to be submitted prior to final inspection. Drawing shall include:

a. Detail and dimension changes made during construction. b. Significant details and dimensions not shown in original Bidding Documents.

2. Maintain, at job site, one copy of Contract Documents (as defined in General Conditions) and relevant shop drawings.

3. Clearly mark each document "PROJECT RECORD COPY" and maintain in good condition for use of the Landscape Architect and Owner.

4. As-built drawing shall be clearly drawn.

5. Submit product literature for all sprinklers, valves, pipe, wire, wire connectors and controller. 6. Final payment for system will not be authorized until accurate and complete submittals are

delivered to the Landscape Architect. B. Instruction Manual:

1. Provide instruction manual which lists complete instructions for system operation and maintenance.

#### 1.5 PRODUCT STORAGE

A. During construction and storage, protect materials from damage and prolonged exposure to sunlight.

A. Standard one (1) year warranty stipulated in General Conditions shall include: 1. Completed system including parts and labor.

2. Filling and repairing depressions and replacing plantings due to settlement of irrigation trenches

for one (1) year following final acceptance. 3. System adjustment to supply proper coverage to areas to receive water.

#### 1.7 MAINTENANCE:

A. Extra Materials:

1. In addition to installed system, furnish Owner with the following items at close-out: a. Two sprinkler head bodies of each size and type.

b. Two nozzles for each size and type.

c. Two adjusting keys for each sprinkler head cover type.

### 2.0 PRODUCTS:

2.1 PIPE, PIPE FITTINGS, AND CONNECTIONS:

A. Pipe shall be continuously and permanently marked with Manufacturer's name, size, schedule, type, and working pressure.

1. Pressure Lines: as indicated on plans. 2. Lateral Lines: as indicated on plans.

3. Risers: sch. 80 PVC, gray C. Fittings:

1. Schedule 40 PVC. D. Sleeving:

1. Schedule 40 PVC

#### 2.2 SPRINKLER HEADS: A. Conform to requirements shown on Drawings as to type, radius of throw, pressure, and discharge.

2.3 AUTOMATIC SPRINKLER SYSTEM:

A. Control valves shall be of size and type indicated on Drawings. B. Control wire shall be UL listed, color coded copper conductor direct burial size 14 gauge.

C. All wire splices shall be made with 3M-DBY wire connectors.

#### 2.4 VALVES: A. Electric Valves:

**RADIUS** 

1. Make and model shown on Drawings.

B. Automatic Controller: 1. Make and model shown on Drawings.

## 2.5 VALVE ACCESSORIES:

A. Valve Boxes:

1. Ametek or Brooks heavy duty valve box with locking lid or Landscape Architect approved equal.

2. Do not install more than one (1) valve in a single box. 3. Valve boxes shall be large enough for easy removal or maintenance of valves.

### 3.0 EXECUTION:

#### 3.1 PREPARATION: A. Protection:

1. Work of others damaged by this Section during course of its work shall be replaced or repaired

by original installer at this Section's expense.

#### 3.2 INSTALLATION: A. Trenching and Backfilling:

1. Over-excavate trenches by two (2") inches and bring back to indicated depth by filling with fine,

2. Cover pipe both top and sides with two (2") inches of material specified in paragraph above. In no case shall there be less than two (2") inches of rock-free soil or sand surrounding pipe.

WATERING SCHEDULE A

ZDNE	GPM	WATER USE	MAR (2ND SUNDAY) - NOV ( 1ST SUNDAY) PRECIP. RATE DAYS - MINUTES	N⊡V ( 1ST SUNDAY) MAR (2ND SUNDAY) DAYS - MINUTES
1 2	9.5	LOW	1.1"/hr TUES / F - 40 MIN	TUES - 40 MIN
	19.0	LOW	NA TUES / F - 40 MIN	TUES - 40 MIN

ALL IRRIGATION IS LOW WATER USE

NO WATERING TO TAKE PLACE BETWEEN THE HOURS OF 10:00AM - 4:00PM

B. Installation of Plastic Pipe:

1. Install plastic pipe in a manner to provide for expansion and contraction as recommended by

2. Unless otherwise indicated on Drawings, install main lines with a minimum cover of eighteen (18") inches based on finish grade. Install lateral lines with a minimum cover of twelve (12") inches

3. Locate no sprinkler head closer than twelve (12") inches from building foundation. Heads immediately adjacent to mowing strips, walks or curbs shall be one (1") inch below top of mowing strip, walk or curb and have a minimum of one (1") inch clearance between head and

mowing strip, walk or curb. 4. Drawings show arrangement of piping. Should local conditions necessitate rearrangement, obtain approval of Landscape Architect prior to proceeding with work.

5. Cut plastic pipe square. Remove burrs at cut ends prior to installation so unobstructed flow will

6. Make solvent weld joints in the following manner: a. Clean mating pipe and fitting with clean, dry cloth and apply one (1) coat of P-70 primer to

b. Apply uniform coat of 711 solvent to outside of pipe. c. Apply solvent to fitting in similar manner.

d. Reapply a light coat of solvent to pipe and quickly insert into fitting. e. Give pipe or fitting a quarter turn to insure even distribution of solvent and make sure pipe

is inserted to full depth of fitting socket. f. Hold in position for fifteen (15) seconds minimum or long enough to secure joint. g. Wipe off solvent appearing on outer shoulder of fitting.

h. Do not use an excessive amount of solvent thereby causing an obstruction to form on the inside of pipe.

i. Allow joints to set at least 24 hours before applying pressure to PVC pipe. 7. Tape threaded connection with teflon tape. C. Control Valves and Controller:

1. Install controller, control wires, and valves in accordance with Manufacturer's recommendations and according to applicable electrical code.

2. Install valves in plastic boxes with reinforced heavy duty plastic covers. Locate valve box tops at

3. Install remote control valves in valve boxes positioned over valve so all parts of valve can be reached for service. Set cover of valve box even with finish grade.

4. Install all valve boxes over nine (9") inches of gravel for drainage. D. Sprinkler Heads: 1. Prior to the installation of sprinkler heads, open control valves and use full head of water to flush

2. Set sprinkler heads perpendicular to finish grade. 3. Set lawn sprinkler heads adjacent to existing walks, curbs, and other paved areas to grade.

E. Dripline: 1. Install RD-12-NP drip zone indicator head next to each control valve with closed nozzle.

2. Stake dripline every eight feet along dripline laterals. 3.3 ADJUSTMENT AND CLEANING:

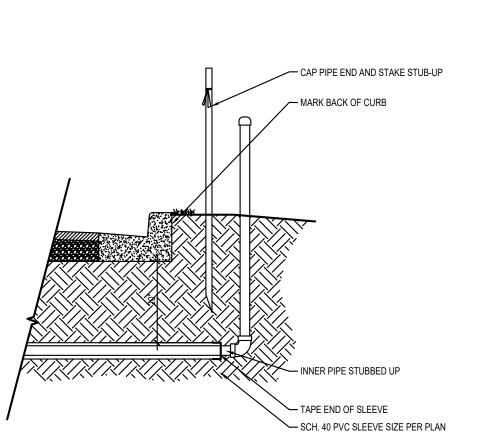
A. Adjust heads to proper grade when turf is sufficiently established to allow walking on it without appreciable harm. Such lowering or raising of of heads shall be part of the original contract with no additional charge to the Owner.

B. Adjust sprinkler heads for proper distribution and trim to ensure spray does not fall on building. C. Adjust watering time of valves to provide proper amounts of water to all plants.

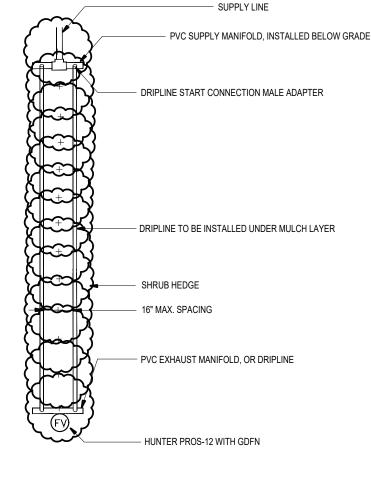
### 3.4 DEMONSTRATION:

A. After system is installed and approved, instruct Owners Representative in complete operation and maintenance.

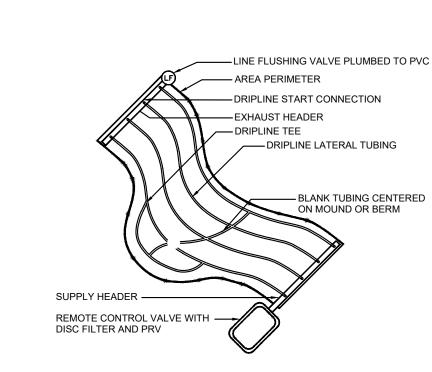
**END OF SECTION** 



## **SLEEVING ROUGH-IN DETAIL**



## DRIPLINE LAYOUT



### IRREGULAR AREA DIPLINE LAYOUT

WATERING SCHEDULE B

MAR (2ND SUNDAY) -NOV (1ST SUNDAY) -NOV (1ST SUNDAY) MAR (2ND SUNDAY) PRECIP, RATE DAYS - MINUTES DAYS - MINUTES USE TUES - 40 MIN 7.25 LOW NA TUES / F - 40 MIN

Valve Callout

Crawford Irrigation Design, Inc. IRRIGATION DESIGN AND CONSULTATION SERVICES

Edgewater, Florida Tel: (386) 424-0027

EMAIL: cid@atlantic.net

14520 JOB NO.

0

AN

07.19.2021

joint Quilling

VISION

SUBDI

IRRIGATION

08.11.2020

C JANET O. WHITMILL,R.L.A.,INC. Copyright, Janet O. Whitmill,R.L.A. All rights reserved. No part of this work may be used, reproduced, distributed, displayed or otherwise communicated in any form or by any means without the prior, written consent of Janet O. Whitmill.

PLAN

PARK

GRANARY

TMW DRAWN: CHECKED: JOW

SCALE: 1:60

-  $\angle$ DRAWING NO

### **DocuSign**

#### **Certificate Of Completion**

Envelope Id: 6E7D9EBA6D4D4DE8A2D2015075824D91

Subject: Please DocuSign: 14520Indtmirr13-BINDER.pdf

Source Envelope:

Document Pages: 9 Signatures: 9
Certificate Pages: 1 Initials: 0

AutoNav: Enabled

**Envelopeld Stamping: Enabled** 

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator: Janet O. Whitmill

janet@JOWRLAINC.COM IP Address: 73.192.7.184

#### **Record Tracking**

Status: Original

7/18/2021 4:40:40 AM

Holder: Janet O. Whitmill

janet@JOWRLAINC.COM

Location: DocuSign

#### Signer Events

Janet O. Whitmill janet@jowrlainc.com

Security Level: Email, Account Authentication

(None)

**Signature** 

Docusigned by:

Signature Adoption: Drawn on Device Using IP Address: 73.192.7.184

#### **Timestamp**

Sent: 7/18/2021 4:41:13 AM Viewed: 7/18/2021 4:41:16 AM Signed: 7/18/2021 4:43:26 AM

Freeform Signing

#### **Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
janet whitmill	COPIED	Sent: 7/18/2021 4:43:29 AM

janet@jowrlainc.com Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via DocuSign

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/18/2021 4:41:14 AM
Certified Delivered	Security Checked	7/18/2021 4:41:16 AM
Signing Complete	Security Checked	7/18/2021 4:43:26 AM
Completed	Security Checked	7/18/2021 4:43:29 AM
Payment Events	Status	Timestamps

## SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT

6

## SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT FINANCIAL STATEMENTS UNAUDITED SEPTEMBER 30, 2021

## SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT BALANCE SHEET GOVERNMENTAL FUNDS SEPTEMBER 30, 2021

			Debt	Capital	Total	
	G	eneral	Service	Projects	Governmental	
	ļ	Fund	Fund	Fund	Funds	
ASSETS				•		
Cash	\$	6,304	\$ -	\$ -	\$ 6,304	
Investments						
Revenue		-	15	-	15	
Reserve A-1		-	360,128	-	360,128	
Capitalized interest A-1		-	119,410	-	119,410	
Reserve A-2		-	102,688	-	102,688	
Capitalized interest A-2		-	51,345	-	51,345	
Construction		-	-	2,179,981	2,179,981	
Due from Landowner		2,916	_	-	2,916	
Total assets	\$	9,220	\$ 633,586	\$2,179,981	\$ 2,822,787	
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$	2,238	\$ -	\$ -	\$ 2,238	
Contracts payable	Ψ	2,230	Ψ -	1,033,221	1,033,221	
Retainage payable		_	_	218,847	218,847	
Accrued wages payable		600	_	210,041	600	
Tax payable		383	_	_	383	
Landowner advance		6,000	_	_	6,000	
Total liabilities		9,221		1,252,068	1,261,289	
Total liabilities		9,221		1,232,000	1,201,209	
DEFERRED INFLOWS OF RESOURCES						
Deferred receipts		2,916	-	-	2,916	
Total deferred inflows of resources		2,916		_	2,916	
Fund balances:						
Restricted for:						
Debt service		_	633,586	-	633,586	
Capital projects		_	· -	927,913	927,913	
Unassigned		(2,917)	-	, -	(2,917)	
Total fund balances		(2,917)	633,586	927,913	1,558,582	
Total liabilities, deferred inflows of resources						
and fund balances	\$	9,220	\$ 633,586	\$2,179,981	\$ 2,822,787	

# SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDED SEPTEMBER 30, 2021

	Current Month	Year to Date	Budget	% of Budget
REVENUES	<b>#</b> 40 CC4	Ф 400 F20	¢ 02 04 5	4400/
Landowner contribution Total revenues	\$ 10,661 10,661	\$102,530 102,530	\$ 93,015 93,015	110% 110%
. 3.3 13.13.13.13.13.13.13.13.13.13.13.13.13.1				, .
EXPENDITURES				
Professional & administrative				
Supervisors	646	6,674	8,000	83%
Management/accounting/recording	3,333	40,000	40,000	100%
Legal	5,863	27,297	25,000	109%
Engineering	82	2,572	3,000	86%
Audit*	-	-	4,500	0%
Arbitrage rebate calculation*			750	0%
Dissemination agent*	83	667	1,000	67%
Telephone	16	200	200	100%
Postage	20	245	500	49%
Printing & binding	42	500	500	100%
Legal advertising	77	1,584	1,500	106%
Annual special district fee	-	175	175	100%
Insurance	-	5,000	5,500	91%
Contingencies/bank charges	35	312	500	62%
Website hosting & maintenance	-	1,680	1,680	100%
Website ADA compliance	-	210	210	100%
Total professional & administrative	10,197	87,116	93,015	94%
Excess/(deficiency) of revenues				
over/(under) expenditures	464	15,414	-	
Fund balances - beginning	(3,381)	(18,331)	<u>-</u>	
Fund balances - ending	\$ (2,917)	\$ (2,917)	\$ -	

<sup>\*</sup>These items will be realized the year after the issuance of bonds.

#### SANDRIDGE

## COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES DEBT SERVICE FUND SERIES 2021 BONDS FOR THE PERIOD ENDED SEPTEMBER 30, 2021

	Curre Mont			r To ate
REVENUES				
Interest	\$	3	\$	21
Total revenues		3		21
EXPENDITURES				
Debt service				
Cost of issuance		-	17	7,700
Interest		-	7	0,197
Total debt service		-	24	7,897
Excess/(deficiency) of revenues				
over/(under) expenditures		3	(24	7,876)
OTHER FINANCING SOURCES/(USES)				
Bond proceeds		-	1,12	0,244
Original issue discount		-	(4	4,506)
Underwriter's discount		-	•	9,500)
Transfer in		-	1	7,855
Transfer out		-	(1-	4,776)
Total other financing sources		-	89	9,317
Net change in fund balances		3	65	1,441
Fund balances - beginning	633,			7,855)
Fund balances - ending	\$ 633,	586	\$ 63	3,586

#### SANDRIDGE

#### COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES CAPITAL PROJECTS FUND SERIES 2021 BONDS FOR THE PERIOD ENDED SEPTEMBER 30, 2021

	Curr Mor			ar To Date
REVENUES				
Interest	\$	12	\$	151
Total revenues		12		151
EXPENDITURES				
Capital outlay	1,066	5,916	6,9	23,915
Total expenditures	1,066	5,916	6,9	23,915
Excess/(deficiency) of revenues over/(under) expenditures	(1,066	6,904)	(6,9	923,764)
OTHER FINANCING SOURCES/(USES)				
Bond proceeds		-	7,8	354,756
Transfer in		-		14,776
Transfer out			(	(17,855)
Total other financing sources/(uses)			7,8	351,677
Net change in fund balances	(1,066	5,904)	9	27,913
Fund balances - beginning	•	1,817 <sup>°</sup>		-
Fund balances - ending	\$ 927	7,913	\$ 9	27,913

## SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT

#### DRAFT

1 2 3 4	MINUTES OF MEETING SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT		
5	The Board of Supervisors of the Sandridge Community Development District held		
6	Regular Meeting on September 28, 2021 at	9:30 a.m., immediately following the adjournment	
7	of the Creekview Community Developme	ent District meeting, at the offices of Carlton	
8	Construction, Inc., 4615 U.S. Highway 17, Sui	<u>-</u>	
9	Present were:		
11 12 13	Liam O'Reilly Gregg Kern Rose Bock	Chair Vice Chair Assistant Secretary	
15 16	Also present, were:		
17 18 19 20	Kristen Suit Lauren Gentry Jennifer Kilinski (via telephone)	District Manager District Counsel KE Law Group PLLC	
21 22 23	FIRST ORDER OF BUSINESS	Call to Order/Roll Call	
24	Ms. Suit called the meeting to orde	r at 9:37 a.m. Supervisors O'Reilly, Kern and Bock	
25 26	were present. Supervisors Weatherly and Ta	aylor were not present.	
27 28 29	SECOND ORDER OF BUSINESS  No members of the public spoke.	Public Comments	
30			
31 32	THIRD ORDER OF BUSINESS	Consent Agenda	
33	<ul> <li>Approval of Requisition(s)</li> </ul>		
34	Ms. Suit presented the following:		
35	A. Number 46: England, Thims 8	k Miller, Inc. [\$3,630.72]	
36	B. Number 47: Taylor & White,	nc. [\$10,137.76]	
37	C. Number 48: Taylor & White,	inc. [\$33,369.51]	
38	D. Number 49: Hopping Green 8	k Sams [\$30.00]	

39	E.	Number 50: England, Thin	ns & Miller, Inc. [\$5,083.01]	
40	F.	Number 51: Jax Utilities Management, Inc. [\$901,832.21]		
41	G.	Number 52: England, Thims & Miller, Inc. [\$2,904.57]		
42	Н.	Number 53: Taylor & Whi	te, Inc. [\$65,332.50]	
43	l.	Number 54: Hopping Gree	en & Sams [\$614.00]	
44	J.	Number 55: Taylor & Whi	te, Inc. [\$7,268.06]	
45	К.	Number 56: Taylor & Whi	te, Inc. [\$1,289.12]	
46	L.	Number 57: Basham & Luc	cas Design Group, Inc. [\$1,760.00]	
47				
48 49		OTION by Mr. Kern and sent Agenda Items, were ration	seconded by Ms. Bock, with all in favor, the fied and/or approved.	
50 51 52 53 54 55 56	FOURTH ORD	DER OF BUSINESS	Consideration of Granary Park Homeowners Association, Inc., Agreement for Facility Management, Operation and Oversight Services	
57	Mr. S	uit presented the Granary	Park Homeowners Association, Inc., Agreement for	
58	Facility Mana	gement, Operation and Ove	rsight Services.	
59	Ms. G	entry stated the purpose of	the Agreement is for the Homeowners Association to	
60	undertake m	aintenance services for the	CDD areas outlined in Exhibit A. She recommended	
61	approval in su	ubstantial form.		
62				
63 64 65 66 67 68	Grana	ry Park Homeowners gement, Operation and C	I seconded by Mr. Kern, with all in favor, the Association, Inc., Agreement for Facility Oversight Services, in substantial form, was	
69 70 71 72 73 74	FIFTH ORDER	OF BUSINESS	Consideration of Resolution 2021-15, Making Certain Findings; Waiving a Portion of Rule 1.3(1), Rules of Procedure; Providing for Reasonable Notice of Board Meetings; Providing a Severability Clause; and Providing an Effective Date	

Ms. Suit presented Resolution 2021-15.

Ms. Gentry stated Staff has been examining ways to make CDD items more efficient for its clients and proposed that the Board exercise its option to waive a section of the Rules of Procedure that requires the CDD to publish an individual notice for each regular meeting, which is more than is technically required by Statute. The Master Meeting Notice that is required by Statute, would still be published and all meeting notices are also published on the CDD website. Discussion ensued.

83

84

85

86

87

76

77

78

79

80

81

82

On MOTION by Mr. O'Reilly and seconded by Mr. Taylor, with all in favor, Resolution 2021-15, Making Certain Findings; Waiving a Portion of Rule 1.3(1), Rules of Procedure; Providing for Reasonable Notice of Board Meetings; Providing a Severability Clause; and Providing an Effective Date, was adopted.

88 89

90

91

92

93

94

#### SIXTH ORDER OF BUSINESS

Consideration of Resolution 2021-16, **Designating Dates, Times and Locations for** Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022 and Providing for an Effective Date

95 96

Ms. Suit presented Resolution 2021-16.

98

99

100

101

97

On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, Resolution 2021-16, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022 and Providing for an Effective Date, was adopted.

102 103 104

105

106

107

108

109

110

111

112 113

#### SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2021-17. Confirming a Prior Determination of Benefit and Providing for the Collection and Enforcement of Debt Service Special Assessments, Including but not Limited to Penalties and Interest Thereon; Certifying Assessment Roll; Providing Amendments to the Assessment Roll; Providing a Severability Clause; and **Providing an Effective Date** 

115		Ms. Suit presented Resolutio	n 2021-17.
116	Ms. Gentry stated the Resolution covers the assessments that the CDD was required		
117	levy fo	levy for its debt service payments. She called attention to a minor change to the schedule from	
118	the version in the printed agenda, as follows:		
119		Section 2A, Collection Sched	ule for the Series 2021 A1 Bonds: 67.05% would be due by
120	March	30, 2022 and 32.95% due by 5	September 30 2022
121		Section 2A, Collection Sched	ule for the Series 2021 A2 Bonds: 50% by March 30, 2022
122	and 50	% due by September 30 2022	
123		Ms. Suit stated the revised v	erbiage has been included in the copy of the Resolution to
124	be exe	cuted by Chair.	
125			
126 127 128 129 130 131		Resolution 2021-17, Confirm for the Collection and Enf Including but not Limited Assessment Roll; Providing f	ly and seconded by Ms. Bock, with all in favor, aing a Prior Determination of Benefit and Providing forcement of Debt Service Special Assessments, to Penalties and Interest Thereon; Certifying an for Amendments to the Assessment Roll; Providing oviding an Effective Date, was adopted.
132 133 134 135 136 137	EIGHT	H ORDER OF BUSINESS  Ms. Suit presented the Unau	Acceptance of Unaudited Financial Statements as of August 31, 2021  dited Financial Statements as of August 31, 2021.
138			
139 140 141 142			and seconded by Mr. Kern, with all in favor, the ents as of August 31, 2021, were accepted.
143 144 145	NINTH	ORDER OF BUSINESS	Approval of August 13, 2021 Public Hearing and Regular Meeting Minutes
146 147		Ms. Suit presented the Augus	st 13, 2021 Public Hearing and Regular Meeting Minutes.
148 149 150 151			rand seconded by Mr. Kern, with all in favor, the ring and Regular Meeting Minutes, as presented,

5

On MOTION by Mr. O'Reilly and seconded by Ms. Bock, with all in favor, the

meeting adjourned at 9:52 a.m.

183

184

190	Secretary/Assistant Secretary	Chair/Vice Chair	<del></del>
189			
188			
187			
186			
185			

DRAFT

**SANDRIDGE CDD** 

September 28, 2021

## SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT

80

#### SANDRIDGE COMMUNITY DEVELOPMENT DISTRICT

#### **BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE**

#### LOCATION

Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 26, 2021	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
November 30, 2021	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
January 25, 2022	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
February 22, 2022	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Meet
March 22, 2022	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
April 26, 2022	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
May 24, 2022	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
June 28, 2022	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
July 26, 2022	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
August 23, 2022	Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee
September 27, 2022	Public Hearing & Regular Meeting	9:30 A.M. or immediately follow adjournment of Creekview CDD Mee